

DECEMBER 6, 1976 MINUTES OF THE ALGONQUIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING

The first regular meeting of the newly elected Board of Trustees of the Algonquin Fire Protection District was held in Station #1, Algonquin, December 6, 1976. The meeting was opened by Dick Ritt with John Helfert and Cletus Nockels present. Also present were Attorney Zanck and Acting Chief Dammyer and interested citizens.

A motion was made by Trustee-elect Cletus Nockels that Trustee-elect Ritt be President Pro tem. Motion was seconded by Trustee-elect John Helfert. Motion carried.

Sandra Goulding, Village Clerk of Lake In The Hills and Thomas Andrews, Village Clerk of Algonquin administered the oath of office of Trustee of the Algonquin Fire Protection District to Dick Ritt, Cletus Nockels and John Helfert. The new trustees then signed the oath statement.

Roll call was sounded with Trustee Ritt, Trustee Nockels and Trustee Helfert present. The first order of business was the drawing for the trustee's terms of office. Three pieces of paper were used, each paper stating one of the numbers of terms; 2, 4, or 6 year terms. Each Trustee pulled a paper from the fireman's hat. Trustee Nockels received a term of two years, Trustee Ritt a term of 4 years, and Trustee Helfert a term of 6 years. Trustee Ritt explained that all the trustees were elected at large being this was the first election. Another election will take place in two years which will be for a term of 6 years, and again another election will take place two years after that so there will be a newly elected trustee every two years. Trustee Nockels will be the first up for election.

Trustee Nockels stated that because of the fact that John Helfert received the majority of votes in the Trustee Election that he now motioned that John Helfert be President of the Board. Motion was seconded by Trustee Ritt. Motion carried. Trustee Helfert accepted the position and presided over the remainder of the meeting.

Trustee Ritt motioned that Cletus Nockels be Secretary. Motion was seconded by Trustee Helfert. All were in favor and motion carried. Trustee Nockels accepted the position.

Trustee Nockels motioned that Dick Ritt Be Treasurer. Motion was seconded by Trustee Helfert. All were in favor and motion carried.

Trustee Ritt motioned that Barbara Meyers be Assistant to the Treasurer. Trustee Nockels seconded the motion. All were in favor, motion carried.

Trustee Nockels motioned that Kathleen Kelly be Assistant to the Secretary. Motion was seconded by Trustee Helfert. Trustees Helfert and Nockels voted yes, Trustee Ritt voted present. Motion carried.

Trustee Ritt turned the minutes of previous meetings over to Trustee Nockels along with all correspondence for the previous month. He asked that the Secretary read one resignation. Minutes of the previous meeting were read by the assistant to the Secretary and were approved as read. Letter of resignation from Assistant Chief Herman Naatz was read. Trustee Ritt moved that the resignation be accepted with regret and that he be made an honorary fireman. Motion was seconded by Trustee Nockels. All were in

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favor, motion carried.

Trustee Ritt asked the assistant to the Treasurer to read her report. Report is attached to these minutes. Trustee Nockels motioned that the Board accept the report; motion was seconded by Trustee Helfert. All were in favor, motion carried.

Trustee Ritt stated that the tanker truck is in and that the officers checked it out this past Saturday morning. He explained that the District had bought a used, stainless steel tank at one quarter the price cost of a new one. The "bubble" on top of it will have to be removed to secure entrance into the two stations. Phil Freund, the seller, will remove the "bubble". Huntley will fill up the tanker with water and have it here in 15 minutes should the need arise. Herb Falk has been contacted regarding the opening of the entrances in both stations and approximate cost figures of \$1,510 for Station # 2 and \$1,640 for Station #1 would include masonry work and a tortion opening door. Trustee Ritt stated he would like a motion to allocate the necessary money to have the station doors adjusted for adequate opening if necessary. Trustee Ritt will know tomorrow if the tanker will fit into the stations with the bubbles removal and therefore Trustee Nockels suggested tabling the motion until a later date. Acting Chief Dammyer stated that with the bubble removed the tanker empty will make a four inch clearance of door tops and when filled with water will clear even further. Trustee Helfert requested specifications on the new tanker. Trustee Nockels inquired as to whether the tanker had baffels. Upon receiving a "no" reply, stated he did not question the need but the type of machine the District was purchasing. Trustee Ritt explained that the tanker had been accepted and that \$6,550 was to be paid upon delivery with the balance of cost paid in January. The money is presently in the D.D. account in order to draw interest. The tanker has a "new" warranty attached to it. Trustee Ritt motioned that if the need be, the Board contact Herb Falk to buy the doors so the order can go in and thus delay waiting if the doors are needed. Trustee Helfert suggested tabling this business until the following Tuesday.

Trustee Ritt related that previous minutes stated that the Board was allowed to spend up to \$200 for a tape recorder for calls. However, the price keeps going up and the Police Chief of Algonquin checked out the recorder at a now price of \$219.95 plus installation. The Police Chief now requests two recorders because of the two lines. Trustee Helfert motioned to recind the motion to participate in the purchase of a tape recorder at this time. Trustee Nockels seconded the motion; all were in favor, motion carried.

Regarding the 911 emergency calling system, Trustee Ritt explained that the Fire District was on record to go ahead with 911. The Fire Department was committed to one third of the cost with the Ambulance Service and the Algonquin Police Department sharing the remaining two thirds. It was brought up that Lake In The Hills' 911 would go through Crystal Lake and transferred here. It was felt that more research should be done on this and have more sit-down sessions regarding it.

Attorney Zanck explained the new appropriations and levies to the new board members at this time.

The apparatus for sale in Lake in The Hills has received no other offers since the \$400.00 offer was turned down. A minimum bid of \$1,000.00 is requested and is advertized in the Fireman's magazine.

A letter has been received from State Controller, George Lindberg stating: "The office of controller has received the following reports from your government unit for the fiscal year ending April 30, 1976. The 1976 annual report and the 1976 audit report. According to the local auditing division records the following reports are needed to fulfill the necessary statutory requirements is none." So we have complied to everything they have asked from from the controller. Letter turned over to the Secretary.

Trustee Helfert recommended that any two of the Trustees be able to sign checks. Trustee Ritt motioned to have any two of the Trustees sign checks in the event the Treasurer or President is on vacation or disabled. Motion was seconded by Trustee Nockels. All were in favor, motion carried.

Regarding the Reserve Fund and the General Fund and the standard banking resolution, it had been decided previously that all three trustees sign it. Trustee Ritt made the motion that the Board pass this resolution as contained in the certificate for tax warranty and the signing of checks by all three trustees. Trustee Nockels seconded the motion. All were in favor and motion carried.

Trustee Helfert called for an executive session regarding new personnel. Meeting was recessed for 15 minutes. Afterwhich time, Trustee Helfert call the meeting to order with the roll call; all three trustees present.

Trustee Nockels motioned to submit the following names to be admitted to the Fire Department as probationary volunteer firemen. Dennis McInnerny, 415 S. River Road, Algonquin. Motion for his admission was seconded by Trustee Helfert. Vote was as follows: Trustee Ritt - no, Trustee Nockels - yes, Trustee Helfert - yes. Motion carried. Michael A. McKay, 57 Hilltop Drive, Lake In the Hills. Motion was seconded by Trustee Helfert. Vote was as follows: Trustee Ritt - no, Trustee Nockels - yes, Trustee Helfert - yes. Motion carried.

Trustee Nockels stated that due to the retirement of Chief Wendt, the Board is now very much in need for someone to take over the Fire Department. The man he wishes to nominate has 18 years fire fighting experience, was a deputy chief, is a certified state instructor for training and has done fire prevention work. Trustee Nockels motioned to have John Helfert appointed as Chief Executive Officer with no pay, and still holding office as President of the Board. Trustee Helfert seconded the motion. Vote was as follows: Trustee Ritt - no, Trustee Nockels - yes, Trustee Helfert - yes. Motion carried.

Questions were answered by the Board from citizens attending the meeting.

Trustee Nockels motioned that the meeting be adjourned and reconvened at Tuesday, 8 p.m. on December 14, 1976. Trustee Helfert seconded the motion. All were in favor and motion carried.

On December 14, 1976, at 8:05, the Algonquin Fire Protection Board of Trustees reconvened the December 6, 1976 meeting. Present were Trustees Helfert, Nockels, and Ritt. Also present were the Assistant to the Treasurer Meyers, Assistant to the Secretary, Kelly and citizens.

President Helfert called the meeting to order. He reported that the new tanker was in Station # 2, full of water with a six inch door clearance. Trustee Helfert asked permission to purchase a few items that were needed for the vehicle such as an ax, dry chemicals and any other necessary equipment. Trustee Ritt motioned to allow up to \$500.00 for such purchases. Motion was seconded by Trustee Nockels. All were in favor and motion carried.

Trustee Helfert stated he has contacted Motorola who will do a survey at no cost to the District and recommend where an antenna can be placed for optimum service.

Regarding Emergency numer 911, Trustee Helfert reported that he had met with the police chief and mayor of Algonquin to work on the project. They are requesting a copy of all fire inspection reports and that we furnish monitors for their police cars so their radio frequencies wouldn't get tied up. This will require further investigation into the budget.

Trustee Ritt stated that he had noticed a change on the bulletin board indicating that the siren would sound from 6 a.m. rather than the previously board approved time of 7 a.m. Trustee Ritt explained that this was considered a change in policy and thus could only be changed through Board approval. Trustee Helfert stated that he had interpreted this as an ordinary part of the every day operation of the fire department and the firemen had requested the change. Trustee Ritt stated he would go along with the change. He added that it was necessary to have Board approval to change the day of practice for the firemen. Discussion was initiated by Trustee Ritt regarding the advisability of full response by the fire department to personal injuries. Trustee Helfert stated that this call would be at the discretion of the dispatcher for serious automobile accidents. Trustee Ritt stated that he felt the budget would not permit full participation. Trustee Nockels suggested that this policy be further worked out in a workshop with the Trustees.

Trustee Ritt made a motion to sound the siren from 0600 hours to 2200 hours. Motion was seconded by Trustee Helfert. All were in favor. Motion carried.

After discussion on why the change in the day of the drill, Trustee Ritt made a motion to change the drill to the first and third Tuesday of the month. Motion was seconded by Trustee Nockels. All were in favor, motion carried.

The Lake In The Hills Police have brought to the attention of Trustee Ritt that we have no frequency to call them. It was felt by the Board that an intercom could be set up, car to car, and that this problem would be further discussed when Motorola came in for their study.

Trustee Ritt turned over to the Board an applicant's resume and application for Fir Chief. The Trustees agreed that a workshop would be set up to spell out what the Board was looking for and to work out some of the common problems for the good of the Community.

Trustee Nockels motioned that anyone wishing to be recognized from the audience must give their name and address. Motion was seconded by Trustee Helfert. All were in favor. Motion carried. Discussion from the floor followed.

A motion was made by Trustee Nockels to adjourn the meeting. Trustee Ritt seconded the motion. All were in favor. Meeting adjourned at 8:43 p.m. An insurance workshop followed with the Trustees and Mr. Lindeman.


Secretary

Approved:


President

Additions and corrections to the minutes as requested by Trustee Ritt:

- Page 3: Executive session regarding new personnel was recessed for approximately 45 minutes.
- Page 3: Reason for Trustee Ritt's "no" vote on the admission of Michael A. McKay was that he did not know the man.
- Page 3: Reason for Trustee Ritt's "no" vote on the admission of Dennis A. McInnery was that he was not satisfied with the applicant's answers.
- Page 3: Reason for Trustee Ritt's "no" vote to have John Helfert appointed as Chief Executive Officer was that he did not feel a man can wear two hats - Chief Executive Officer and Trustee at the same time.
- Page 5: Applicant's name for Fire Chief that was turned in along with his resume is Harold Dusek, Haegers Bend, Algonquin.