



Algonquin-Lake in the Hills Fire Protection District

Information Available under the Freedom of Information Act (FOIA)

General Information

- Generally - The District shall make available its public records to any person requesting access pursuant to the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*) (the "Act"), as well as other applicable law. The District shall not provide access to public records or portions thereof that are exempt from disclosure under the Act or as provided by other applicable law. Denials of requests for records will contain a detailed factual basis for the denial.
- Nonexempt Materials Contained in Exempt Records - The District shall delete any information which is exempt from disclosure under the Act from a public document which contains nonexempt material, and make the remaining information available for inspection and copying.
- Denial of Request for Public Records; Appeal - Any person denied access to inspect or copy any public record may appeal the denial to the Office of the Public Access Counselor at the Office of the Attorney General, 500 S 2nd Street, Springfield, Illinois 62706; telephone (312) 814-5526; E-mail: publicaccess@atg.state.il.us.

Types of Materials Generally Available

Financial records

- Budget
- Levy ordinance and certificate of tax levy
- Audit
- Bills
- Receipts for revenue
- Bills payable
- Revenue and Expense Reports
- Cancelled checks
- Labor agreements

General Records

- Board minutes
- Board resolutions and ordinances
- Bidding specifications
- Board policies and administrative procedures
- Administrative instructions to staff
- Personnel names, salaries, titles and dates of employment
- Office equipment
- Insurance
- Capital equipment
- Real estate
- Legal notices
- Application for contracts, permits, grants or agreements
- Consulting contracts
- Contracts for capital equipment
- Contracts for office supplies
- Contracts for maintenance and repair
- Number of employees