

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

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Board of Trustees Regular Meeting Minutes of April 26, 2023 Training Room, 1020 West Algonquin Road Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:01 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Black, Trustee Moss, Trustee Wetzel.

Others Present: Deputy Chief Knebl

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on March 22, 2023.

Agenda Approval.

Special Presentation. Sherman EMS Call of the Year

Public Forum. No comments were offered.

Secretary's Report.

- a. Motion by Secretary Teson, seconded by Trustee Black to approve the March 22, 2023 regular board meeting minutes. Voice Vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.
- b. Motion by Secretary Teson, seconded by Trustee Naatz to approve the March 22, 2023 closed session board meeting minutes. Voice Vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Treasurer's Report.

- a. Motion by Treasurer Black, seconded by Trustee Moss, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule. No further discussion. Roll Call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent. Reports approved.

Accounts Payable.

- a. Motion by Treasurer Black, seconded by Trustee Moss, to approve payment of April 11, 2023, warrant totaling \$48,323.67. No discussion. Roll Call vote: Roll Call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent. Payment approved.

- b. Motion by Treasurer Black, seconded by Trustee Wetzel, to approve payment of April 26, 2023, warrant totaling \$79,563.75. No discussion. Roll Call vote: Roll Call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Black, seconded by President Naatz, to approve Electronic Funds Transfer for March 2023 totaling \$564,142.81. No discussion. Roll Call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent. Payment approved.

Correspondence.

Attorneys' Report. Reminder next meeting adopting efficiency team ordinance.

Fire Chief's Report.

- a. Fire Chief Kern updated the Board of Trustees on District Activities

Old Business. None

New Business.

Trustee Positions: With the election of Trustees completed, the positions of the Board were elected.

- o Motion by Trustee Moss, seconded by Secretary Teson, to elect district officers. Trustee Naatz as president, Trustee Teson as Secretary, Trustee Black as Treasurer. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Resolution # 2023-101: A Resolution Regarding Confidentiality of Certain Closed Minutes: To authorize the destruction of verbatim recordings of selected closed session meetings occurring on or before October 21, 2021, being more than 18 months old.

- o Motion by President Naatz, seconded by Trustee Moss, to Approve Resolution # 2023-101: A resolution regarding confidentiality of certain closed minutes. No discussion. Voice Vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Transfer of Funds: Upon the recommendation of the District's accountant, James Howard, staff recommended the transfer of \$2,000,000.00 to Sawyer Falduto.

- o Motion by Trustee Moss, seconded by Secretary Teson, allow James Howard to transfer \$2,000,000.00 to Sawyer Falduto. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Memorandum of Understanding: With the new Family Bereavement Leave Act the current language in the CBA was updated with Local 3985 to update the current language to meet the Act.

- o Motion by President Naatz, seconded by Trustee Moss, to approve Memorandum of Understanding with Local 3985 to meet the Family Bereavement Act. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Ordinance #2023-02: Ordinance #2023-02 An ordinance providing the salary and compensation of non-bargaining unit employees of the Algonquin Lake in the Hills Fire Protection District – has been updated with the Family Bereavement Leave Act and the educational incentive.

- o Motion by Trustee Teson, seconded by Trustee Wetzel, to adopt Ordinance #2023-02 Salary and Compensation for Non-Bargaining Unit Employees. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Landscape Services: The District currently utilizes the services of The Langton Group. Staff has researched the cost of services and have been able to work with Langton to extend the existing contract for an increase of 15%. The contract would be in place for three years.

- o Motion by President Naatz, seconded by Trustee Black, to allow Fire Chief to complete the contract with The Langton Group for Landscape Services for three years. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Snow Plow Services: The District currently utilizes the services of The Langton Group. Staff has researched the cost of services and have been able to work with Langton to extend the existing contract for an increase of 15%. The contract would be in place for three years.

- o Motion by Trustee Moss, seconded by Trustee Wetzel, to allow Fire Chief to complete the contract with The Langton Group for Snow Plow Services. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Declare IT Equipment Surplus: The District requests list of IT items be declared surplus and picked up by an IT recycling company as all items are at the end of their useful life.

- o Motion by Trustee Black, seconded by Trustee Naatz, to declares the items as surplus and be recycled. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Adjournment. There being no further business, motion by President Naatz, seconded by Trustee Moss, to adjourn at 5:50 p.m. No discussion. Voice vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Respectfully submitted,
Therese Klicker, Recording Secretary

APPROVED May 24, 2023



Rick Naatz
President, Board of Trustees

ATTEST:

A handwritten signature in cursive script that reads "Charles Teson". The signature is written in dark ink and is positioned above a horizontal line.

Charles Teson
Secretary, Board of Trustees