

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT



1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

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Board of Trustees Regular Meeting Minutes of April 22, 2020

Training Room, 1020 West Algonquin Road
Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m. via teleconference following the executive order from the Governor.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, Trustee Toussaint.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and District Accountant James Howard.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on March 25, 2020.

Agenda Approval. Agenda approved as presented.

Public Form. No comments were offered.

Secretary's Report. Motion by Secretary Teson, and seconded by Treasurer Markowitz, to approve the March 25, 2020, regular board meeting minutes. Roll Call: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent

Correspondence.

- The District received two communications from residents thanking them for their service.

Treasurer's Report.

Motion by Treasurer Markowitz, seconded by Trustee Toussaint, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.
- b. No further discussion. Roll Call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent, Reports approved.

Accounts Payable.

- a. Motion by Treasurer Markowitz, seconded by President Naatz, to approve payment of April 10, 2020, warrant totaling \$82,365.67. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.
- b. Motion by Treasurer Markowitz, seconded by Trustee Toussaint, to approve payment of April 22, 2020, warrant totaling \$39,134.48. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve Electronic Funds Transfer for March 2020 totaling \$700,149.92. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.

Attorneys' Report.

- a. Discussion held on CARES Act Provider Relief Funding
- b. Discussion held on contacting the District's health insurance provider to see if rates will be increasing due to the current COVID-19 environment.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business.

- Promotional Testing Process Update: The District is currently going through promotional testing process for the ranks of Lieutenant, Captain, and Battalion Chief. The oral interview and assessment portions of the testing are now complete. Candidates will now participate in the final portion of the testing process with the written test component on April 28, 2020. There are eleven candidates participating in the process. The final list will be adopted at the next Fire Commission meeting in early May.

New Business.

- a. Fire Prevention Vehicle Purchase: Following the District's vehicle replacement plan and following the Northwest Municipal Conference state bid process, staff has selected a 2020 Ford F-150 for the Fire Prevention/Utility Vehicle. Staff is seeking approval to purchase said vehicle at a cost not to exceed \$36,000.

Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve the purchase of a 2020 Ford F-150 through the Northwest Municipal Conference for the Fire Prevention/Utility Vehicle at a cost not to exceed \$36,000. Roll Call: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent

- b. Government Finance Officers Association: The District has received the Government Financial Officers Association Certificate of Achievement for Excellence in Financial Reporting for the 2018 fiscal year.
- c. CARES Act Relief Funding: In the CARES Act there is a provision for Provider Relief. The Act provides a one-time portion of funds based on the share of total Medicare FFS reimbursements for 2019. The District received \$29,740.44. The District must decide to either accept or deny receipt of the funds.


After discussion between the Board of Trustees, the District attorney, and District staff it was decided to accept the CARES Act relief funding and to complete the process of attestation confirming receipt of funds.

Closed Session. No Closed Session.

Adjournment. There being no further business, motion by President Naatz, seconded by Treasurer Markowitz, to adjourn at 5:35 p.m. No discussion. Voice vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Jill Gurgos, Recording Secretary

APPROVED May 28, 2020


Rick Naatz
President, Board of Trustees

ATTEST:


Charles Teson
Secretary, Board of Trustees