

# ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road  
Lake in the Hills, IL 60156  
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## Board of Trustees Regular Meeting Minutes of January 22, 2020

Training Room, 1020 West Algonquin Road  
Lake in the Hills, IL 60156

**Call to Order Public Hearing.** President Naatz called the meeting to order at 5:00 p.m.

**Roll Call.** Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, and Trustee Toussaint

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, District Accountant James Howard, and members of the District.

**Public Comment.** No comments were offered.

**Pledge of Allegiance/Moment of Silence.** President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on December 18, 2020.

**Agenda Approval.** Agenda approved as presented.

**Public Form.** No comments were offered.

### Secretary's Report.

- a. Motion by Secretary Teson, seconded by Trustee Toussaint, to approve December 18, 2019 regular board meeting minutes. Voice Vote: 5 Yes (Toussaint, Markowitz, Teson, Black, Naatz), 0 No, 0 Absent

### Correspondence.

### Treasurer's Report.

Motion by Treasurer Markowitz, seconded by Trustee Black, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by District Accountant James Howard.
- b. No further discussion. Roll Call vote: 5 Yes (Toussaint, Markowitz, Teson, Black, Naatz), 0 No, 0 Absent, Reports approved.

**Accounts Payable.**

- a. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve payment on January 10, 2020, warrant totaling \$124,225.66. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Teson, Black, Naatz), 0 No, 0 Absent. Payment approved.
- b. Motion by Treasurer Markowitz, seconded by President Naatz, to approve payment on January 17, 2020, warrant totaling \$488,207.57. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Teson, Black, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by Trustee Toussaint, to approve Electronic Funds Transfer for December 2019 totaling \$537,890.37. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Teson, Black, Naatz), 0 No, 0 Absent. Payment approved.

**Attorneys' Report.** Nothing new at this time; ongoing discussion of moving pension to the state.

**Fire Chief's Report.**

- a. Chief Kern provided an update on District Activities

**Old Business.** None

**New Business.**

- a. Per the Board's request, an RFP was sent out for audit services. The District received four proposals. After reviewing, staff is recommending the audit firm of Illinois NFP Audit and Tax to complete the audit for the fiscal years 2019, 2020 and 2021 for a total cost of \$27,000.
  - a. Motion by Secretary Teson, seconded by President Naatz, for approval to enter into agreement with Illinois NFP Audit and Tax LLC for audit services for fiscal years 2019, 2020, and 2021 for a total cost of \$27,000.
- b. **Resolution 2020-101.** This resolution authorizes the destruction of verbatim recordings of selected closed session meetings occurring on or before July 1, 2018, being more than 18 months old.
  - a. Motion by President Naatz, seconded by Secretary Teson, to approve Resolution # 2020-101: A resolution regarding confidentiality of certain closed minutes.

**Closed Session.** No Closed Session.

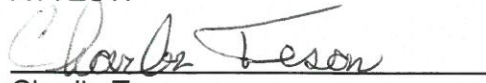
**Adjournment.** There being no further business, motion by President Naatz, seconded by Treasurer Markowitz, to adjourn at 5:33 p.m. No discussion. Voice vote: 5 Yes (Toussaint, Markowitz, Teson, Black, Naatz), 0 No, 0 Absent

Respectfully submitted,  
Maggie Whiting, Recording Secretary

APPROVED February 26, 2020

  
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Rick Naatz  
President, Board of Trustees

ATTEST:

  
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Charlie Teson  
Secretary, Board of Trustees