

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
February 24, 2021**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

ROLL CALL Establish quorum

AGENDA APPROVAL Addition of items for discussion only

SPECIAL PRESENTATION Swearing in Ceremony – Oath of Office

PUBLIC FORUM

SECRETARY'S REPORT Approve January 27, 2021 Regular Board Meeting minutes
Approve January 27, 2021 Closed Session Board Meeting minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports;
Bank Reconciliation; Cash Projections; Investment Schedule; Update
Presentation

ACCOUNTS PAYABLE February 09, 2021 Warrant Total \$189,748.43
February 24, 2021 Warrant Total \$24,333.46
January 2021 EFT \$624,171.25

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

NEW BUSINESS

KERN:

Board of Fire Commission Vacancy; Resolution 2021-101 Closed Session
Minutes Destruction; Power Loading Cot System Purchase; Ambulance
Purchase; Review of Ambulance Fees

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

CLOSED SESSION

(if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session
minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment,
Compensation, Discipline, Performance or Dismissal of Employees of the public
body

ACTION ITEMS

Arising Out of Closed Session

ADJOURN



AGENDA ITEM EXECUTIVE SUMMARY

Title:

Swearing in of Trustee Member

Presenter:

Fire Chief Michael Kern

Please check appropriate box:

X	Board of Trustees		Board of Fire Commissioners
	Committee of the Whole		Special Meeting

Estimated Cost:	N/A	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

N/A

Executive Summary:

Tim Moss has been appointed to the Board of Trustees and will need to be sworn in.

Attachments: *(please list)*

Oath of Office.

Recommendation / Suggested Action *(briefly explain):*

For office use only:

Agenda Item Number:

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

WWW.ALFPD.ORG



Board of Trustees Regular Meeting Minutes of January 27, 2021 Training Room, 1020 West Algonquin Road Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and District Accountant James Howard.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on December 16, 2020.

Agenda Approval. Agenda approved as presented.

Public Form. No comments were offered.

Secretary's Report. Motion by Secretary Teson, and seconded by President Naatz, to approve the December 16, 2020, regular board meeting minutes. Voice Vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent

Motion by Secretary Teson, and seconded by Trustee Black, to approve the December 30, 2020, special board meeting minutes. Voice Vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent

Correspondence.

- The District received a letter from Fire Chief Ravagnie of Huntley FPD extending his sincere gratitude to all members of our District for the coverage we provided so their staff members could attend funeral services for Deputy Chief Schlick.

Treasurer's Report.

Motion by Treasurer Markowitz, seconded by Trustee Black, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.

- b. No further discussion. Roll Call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent, Reports approved.

Accounts Payable.

- a. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve payment of December 23, 2020, warrant totaling \$254,108.77. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.
- b. Motion by Treasurer Markowitz, seconded by President Naatz, to approve payment of January 8, 2021, warrant totaling \$60,015.16. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by Trustee Black, to approve payment of January 27, 2021, warrant totaling \$35,278.12. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved
- d. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve Electronic Funds Transfer for December 2020 totaling \$542,430.58. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.

Attorneys' Report. Nothing to report at this time.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business. No old business to discuss.

New Business.

- Government Finance Officers Association: The District was awarded the Certificate of Achievement for Excellence in Financial Reporting for the year 2019. The District has worked hard in earning this distinction and has been able to meet the requirements for achieving this certificate since 2014. The Board of Trustees also thanked the District accountant, James Howard, for his hard work each year to obtain this certificate.
- Commissioner Term Renewal: The term of Commissioner Miner has expired and she is interested in continuing as a commissioner. She has submitted a letter of interest to the Board of Trustees. The Board of Trustees thanked Commissioner Miner for her years of service to the District.

Motion by President Naatz, seconded by Secretary Teson, to accept Fire Commissioner Tamara Miner's reappointment to the Board of Fire Commissioners. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz)

Closed Session. On a motion by President Naatz and seconded by Trustee Markowitz, to move to Closed Session for the purposes of Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the Public Body at 5:31 p.m. Voice vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

Returned to Open Session at 5:59 p.m. with all still present.

Motion by President Naatz, seconded by Secretary Teson, to fill Trustee Toussaint's position on the Board effective February 1, 2021. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz)

Adjournment. There being no further business, motion by President Naatz, seconded by Secretary Teson, to adjourn at 6:00 p.m. No discussion. Voice vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Jill Gurgos, Recording Secretary

APPROVED _____, 2021

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees