

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 16, 2020**

<b>CALL TO ORDER</b>	4:45 p.m.
<b>ROLL CALL</b>	Establish quorum
<b>PUBLIC COMMENT</b>	
<b>PUBLIC HEARING</b>	Ordinance 2020-02 Fiscal Year 2021 Budget and Appropriations
<b>ADJOURN PUBLIC HEARING</b>	
<b>CALL TO ORDER</b>	
<b>PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE</b>	
<b>ROLL CALL</b>	Establish quorum
<b>AGENDA APPROVAL</b>	Addition of items for discussion only
<b>SPECIAL PRESENTATION</b>	Swearing in Ceremony – Oath of Office
<b>PUBLIC FORUM</b>	
<b>SECRETARY'S REPORT</b>	Approve November 18, 2020 Regular Board Meeting minutes
<b>TREASURERS REPORT</b>	Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; Investment Schedule; Update Presentation
<b>ACCOUNTS PAYABLE</b>	November 23, 2020 Warrant Total \$771,128.44 December 8, 2020 Warrant Total \$388,899.38 November 2020 EFT \$710,775.24
<b>CORRESPONDENCE</b>	
<b>ATTORNEY REPORT</b>	
<b>FIRE CHIEF'S REPORT</b>	Update on District activities
<b><u>OLD BUSINESS</u></b>	
<b>KERN:</b>	
<b>NAATZ:</b>	
<b>BLACK:</b>	
<b>MARKOWITZ:</b>	
<b>TESON:</b>	
<b>TOUSSAINT:</b>	
<b><u>NEW BUSINESS</u></b>	
<b>KERN:</b>	Ordinance 2020-02 Fiscal Year 2021 Budget and Appropriations; Ordinance 2020-03 Levying and Assessing Taxes
<b>NAATZ:</b>	
<b>BLACK:</b>	
<b>MARKOWITZ:</b>	
<b>TESON:</b>	
<b>TOUSSAINT:</b>	
<b>CLOSED SESSION</b>	(if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body
<b>ACTION ITEMS</b>	Arising Out of Closed Session
<b>ADJOURN</b>	

# ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road  
Lake in the Hills, IL 60156  
847.658.8233 | fax 847.854.2609

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## **Board of Trustees Regular Meeting Minutes of November 18, 2020**

Training Room, 1020 West Algonquin Road  
Lake in the Hills, IL 60156

**Call to Order.** President Naatz called the meeting to order at 5:00 p.m.

**Roll Call.** Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black.

Absent: Trustee Toussaint.

Others Present: Fire Chief Kern, Attorney Joe Miller and Attorney Ryan Morton.

**Pledge of Allegiance/Moment of Silence.** President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on October 28, 2020.

**Agenda Approval.** Agenda approved as presented.

**Public Forum.** No comments were offered.

### **Secretary's Report.**

Motion by Secretary Teson, and seconded by Treasurer Markowitz, to approve the October 28, 2020, regular board meeting minutes. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint)

### **Treasurer's Report.**

Motion by Treasurer Markowitz, seconded by Trustee Black, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Accountant Brad O'Sullivan provided the financial update presentation.
- b. No further discussion. Roll Call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint)

**Accounts Payable.**

- a. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve payment of November 9, 2020, warrant totaling \$192,401.58. No discussion. Roll Call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint) Payment approved.
- b. Motion by Treasurer Markowitz, seconded by President Naatz, to approve Electronic Funds Transfer for October 2020 totaling \$533,534.53. No discussion. Roll Call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint) Payment approved.

**Correspondence.**

The District received a thank you note from a business for helping them with an alarm/sprinkler issue.

**Attorneys' Report.** – Update on Open Meetings Act and COVID.

**Fire Chief's Report.**

- a. Chief Kern updated the Board of Trustees on District Activities

**Old Business** – No old business to discuss.

**New Business.**

- a. Renewal of Workers Compensation Insurance Policy: Workers' Compensation insurance for the District will expire at the end of the 2020 and must be renewed by December 28, 2020. Staff continues to work diligently in researching the best Workers' Compensation program for the District's needs at the best possible premium value. Working with our current broker, Corkill Insurance Agency, we have concluded that our existing carrier, Illinois Public Risk Fund (IPRF) remains the single best Workers' Compensation provider for an organization of our size. For the 12-month renewal period beginning in January 2021, IPRF has proposed an annual premium of \$432,057 dollars. The renewal proposal also includes a grant award of \$17,164. Staff recommends the Board of Trustees approve the renewal of the Districts Workers Compensation Insurance policy with Illinois Public Risk Fund.

Motion by President Naatz, seconded by Secretary Teson, to approve the renewal of the Districts Workers Compensation Insurance policy with Illinois Public Risk Fund. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

- b. Board of Trustee 2021 Meeting Schedule: Staff recommends the Board of Trustees approve the Board of Trustees 2021 meeting schedule.

Motion by Treasurer Markowitz, seconded by Trustee Black, to approve the Board of Trustees 2021 Meeting Schedule. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

**Adjournment.** There being no further business, motion by President Naatz, seconded by Secretary Teson, to adjourn at 5:42 p.m. No discussion. Voice vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint)

Respectfully submitted,  
Maggie Whiting, Recording Secretary

APPROVED \_\_\_\_\_, 2020

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Rick Naatz  
President, Board of Trustees

ATTEST:

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Charles Teson  
Secretary, Board of Trustees