

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
December 15, 2021**

CALL TO ORDER	4:45 p.m.
ROLL CALL	Establish quorum
PUBLIC COMMENT	
PUBLIC HEARING	Ordinance 2021-03 Fiscal Year 2022 Budget and Appropriations
ADJOURN PUBLIC HEARING	
CALL TO ORDER	
PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE	
ROLL CALL	Establish quorum
AGENDA APPROVAL	Addition of items for discussion only
SPECIAL PRESENTATION	Appreciation of Service
PUBLIC FORUM	
SECRETARY'S REPORT	Approve November 17, 2021 Regular Board Meeting Minutes Approve November 17, 2021 Closed Session Board Meeting Minutes
TREASURERS REPORT	Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; Investment Schedule; Update Presentation
ACCOUNTS PAYABLE	November 24, 2021 Warrant Total \$1,146,324.67 December 10, 2021 Warrant Total \$43,153.74 November 2021 EFT \$739,990.17
CORRESPONDENCE	
ATTORNEY REPORT	
FIRE CHIEF'S REPORT	Update on District Activities
<u>OLD BUSINESS</u>	
KERN:	
NAATZ:	
BLACK:	
MARKOWITZ:	
TESON:	
MOSS:	
<u>NEW BUSINESS</u>	
KERN:	Ordinance 2021-03 Fiscal Year 2022 Budget and Appropriations; Ordinance 2021-04 EMS Fees; Ordinance 2021-05 Levying and Assessing Taxes; Resolution 2021-105 Investment Signatories; Surplus Turnout Gear; NIAFPD Registration Reminder; Trustee Opening
NAATZ:	
BLACK:	
MARKOWITZ:	
TESON:	
MOSS:	
CLOSED SESSION	(if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

Next Ordinance # 2021-06
Next Resolution # 2021-106

updated 12/10/2021

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
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Board of Trustees Regular Meeting Minutes of November 17, 2021 Training Room, 1020 West Algonquin Road Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, Trustee Moss.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and Accountant Brad O'Sullivan.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on October 27, 2021.

Agenda Approval. Agenda approved as presented with additional item from Fire Chief Mike Kern regarding Ambulance Fee Ordinance.

Public Forum. No comments were offered.

Secretary's Report.

Motion by Secretary Teson, and seconded by President Naatz to approve the October 27, 2021, regular board meeting minutes. Voice Vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

Treasurer's Report.

Motion by Treasurer Markowitz, seconded Trustee Moss, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant Brad O'Sullivan.
- b. No further discussion. Roll Call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent. Reports approved.

Accounts Payable.

- a. Motion by Treasurer Markowitz seconded by Trustee Black, to approve payment of November 10, 2021, warrant totaling \$244,499.37. No discussion. Roll Call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.

- b. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve Electronic Funds Transfer for October 2021 totaling \$547,449.72. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.

Attorneys' Report. None.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business. None.

New Business.

- Renewal of Workers' Compensation Insurance Policy: The District's Workers' Compensation insurance is due to expire at the end of the 2021 and must be renewed by December 28, 2021. Staff has continued to work diligently in researching the best Workers' Compensation program for the District's needs at the best possible premium value. Working with our current broker, Corkill Insurance Agency, we have concluded that our existing carrier, Illinois Public Risk Fund (IPRF), remains the single best Workers' Compensation provider for an organization our size.

Motion by President Naatz, seconded by Trustee Moss, to approve the renewal of the Districts Workers' Compensation Insurance policy with Illinois Public Risk Fund. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent

- Meeting Schedule of the Board of Trustees for 2022: Staff recommends approval of the Board of Trustees 2022 meeting schedule.

Motion by Treasurer Markowitz, seconded by President Naatz, approve the Board of Trustees 2022 meeting schedule. No discussion. Voice Vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Surplus Item: The Hoist Smith Machine at Station 3 needs repair costing more than the value of the machine. Staff is asking to declare the item surplus and offer it to current staff for a sealed bid. If there are no bids, we would like to offer it to a fitness company for trade.

Motion by President Naatz, seconded by Secretary Teson, to approve declaring Hoist Smith machine surplus and to offer to current staff or trade into fitness company. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- SEECOM Dispatch Services: The District's service agreement with SEECOM is up for renewal. Staff has negotiated the proposed 3-year agreement beginning January 1, 2022 and ending December 31, 2024.

Motion by Trustee Moss, seconded by Treasurer Markowitz, to authorize the Fire Chief to execute the attached service agreement with SEECOM for 3 years. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Respirator Fit Tester: The District seeks to purchase (through IPRF grant funds) new respirator testing equipment including a 5-year bumper to bumper warranty. The new equipment will replace the outdated equipment currently in service.

Motion by Secretary Teson, seconded by Trustee Black, to authorize the purchase of the new fit testing equipment. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Opticom Replacement/Repair: There are 8 out of 11 Opticoms on the East side of town which are inoperable and/or obsolete. District staff has worked with Meade and McHenry County to coordinate repairs.

Motion by President Naatz, seconded by Secretary Teson, to authorize the Fire Chief to complete the proposal to replace/repair the Opticoms on the East side of town not to exceed \$25,000. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Budget Hearing: The regular scheduled Board of Trustees meeting in December will have the Budget and Appropriations Ordinance on the agenda. Prior to the meeting we will need to have a Budget Hearing. The hearing will be at 4:45 p.m. before the Board of Trustees meeting on December 15th 2021.
- Discussion held regarding Ambulance Fee Ordinance.

Closed Session.

Motion by President Naatz, seconded by Trustee Black, to move to Closed Session at 5:45 p.m. for (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body. No discussion. Voice Vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

Return to Open Session. 5:58 p.m.

Action Items from Closed Session. None.

Adjournment. There being no further business, motion by President Naatz, seconded by Secretary Teson, to adjourn at 5:59 p.m. No discussion. Voice vote: 5 Yes (Black, Moss, Markowitz, Teson, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Therese Klicker, Recording Secretary

APPROVED _____, 2021

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees