

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
November 18, 2020**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

PUBLIC FORUM

SECRETARY'S REPORT Approve October 28, 2020 Regular Board Meeting Minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; Investment Schedule; Update Presentation

ACCOUNTS PAYABLE November 9, 2020 Warrant Total \$192,401.58
October 2020 EFT \$533,534.53

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District Activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

MARKOWITZ:

TESON:

TOUSSAINT:

NEW BUSINESS

KERN:

Renewal of Workers' Compensation Insurance Policy; Budget Hearing; Board of Trustees 2021 Meeting Schedule;

NAATZ:

BLACK:

MARKOWITZ:

TESON:

TOUSSAINT:

CLOSED SESSION

(if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body

ACTION ITEMS

Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
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WWW.ALFPD.ORG



Board of Trustees Regular Meeting Minutes of October 28, 2020 Training Room, 1020 West Algonquin Road Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black.

Absent: Trustee Toussaint.

Others Present: Fire Chief Kern, Attorney Joe Miller and Attorney Ryan Morton.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on September 23, 2020.

Agenda Approval. Agenda approved as presented.

Public Forum. No comments were offered.

Secretary's Report.

Motion by Secretary Teson, and seconded by Trustee Black, to approve the September 23, 2020, regular board meeting minutes. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint)

Motion by Secretary Teson, and seconded by President Naatz, to approve the September 23, 2020, closed session meeting minutes. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

Motion by Secretary Teson, and seconded by Treasurer Markowitz, to approve the October 07, 2020, special board meeting minutes. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint)

Motion by Secretary Teson, and seconded by Trustee Black, to approve the October 07, 2020, special closed session meeting minutes. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

Treasurer's Report.

Motion by Treasurer Markowitz, seconded by President Naatz, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Accountant James Howard provided the financial update presentation.
- b. No further discussion. Roll Call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint)

Accounts Payable.

- c. Motion by Treasurer Markowitz, seconded by Trustee Black, to approve payment of October 12, 2020, warrant totaling \$146,442.77. No discussion. Roll Call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint) Payment approved.
- d. Motion by Treasurer Markowitz, seconded by President Naatz, to approve payment of October 28, 2020, warrant totaling \$107,985.43. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint) Payment approved.
- e. Motion by Treasurer Markowitz, seconded by President Naatz, to approve Electronic Funds Transfer for September 2020 totaling \$3,635,776.53. No discussion. Roll Call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint) Payment approved.

Correspondence.

The District received a thank you note from a resident for all of our help and dedicated service to the community.

Attorneys' Report. – Update on Pension Funding.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business – No old business to discuss.

New Business.

- a. Resolution 2020-105 Truth in Taxation: Staff recommends the Board of Trustees adopt Resolution No. 2020-105 a Resolution of the Algonquin-Lake in the Hills Fire Protection District, McHenry and Kane Counties, Illinois, making the truth in taxation finding pursuant to 35 ILCS 200/18-55 for the 2020 Levy.

Motion by President Naatz, seconded by Secretary Teson, to adopt Resolution No. 2020-105 a Resolution of the Algonquin-Lake in the Hills Fire Protection District, McHenry and Kane Counties, Illinois, making the truth in taxation finding pursuant to 35 ILCS 200/18-55 for the 2020 Levy. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

- b. Firefighter Appointment: The Districts Staffing Resolution allows for 30 Firefighter/Paramedics. We currently staff with 27 career firefighters. Currently,

approximately 25% of the time we are staffed at 14 per day. Staff requested authorization to increase the amount of career firefighters from 27 to 30.

Motion by President Naatz, seconded by Secretary Teson, to authorize the commission to approve the hiring of three firefighters/paramedics from the current Full Time Firefighter Eligibility Roster. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

- c. Declare Surplus of Computer Equipment: Staff requested that a list of computer items be declared surplus and picked up by a computer recycling company. All items were at the end of their useful life.

Motion by Secretary Teson, seconded by Trustee Black, to declare the items listed surplus. Voice Vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

- d. Declare Surplus Station Equipment: Staff requested that the board declare two office items surplus.

Motion by Treasurer Markowitz, seconded by President Naatz, to declare the items listed surplus. Voice Vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

- e. Surface Supplied Air Purchase: The Dive Team is requesting to purchase a Interspiro Surface Supplied Air System for \$19,500.87.

Motion by President Naatz, seconded by Treasurer Markowitz, to approve the purchase of the Interspiro Surface Supplied Air System for \$19,500.87. Roll Call: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint).

Adjournment. There being no further business, motion by President Naatz, seconded by Treasurer Markowitz, to adjourn at 6:01 p.m. No discussion. Voice vote: 4 Yes (Markowitz, Black, Teson, Naatz), 0 No, 1 Absent (Toussaint)

Respectfully submitted,
Maggie Whiting, Recording Secretary

APPROVED _____, 2020

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees