

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
November 17, 2021**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

PUBLIC FORUM

SECRETARY'S REPORT Approve October 27, 2021 Regular Board Meeting Minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; Investment Schedule; Update Presentation

ACCOUNTS PAYABLE November 10, 2021 Warrant Total \$244,499.37
October 2021 EFT \$547,449.72

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District Activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

NEW BUSINESS

KERN:

Renewal of Workers' Compensation Insurance Policy; Board of Trustees 2022 Meeting Schedule; Declare Item Surplus; SEECOM Renewal; SCBA Purchase; Opticom Replacement/Repair; Budget Hearing

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

CLOSED SESSION (if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
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Board of Trustees Regular Meeting Minutes of October 27, 2021 Training Room, 1020 West Algonquin Road Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee Black, Trustee Moss.

Absent: Trustee/Treasurer Markowitz, Deputy Chief Knebl.

Others Present: Chief Kern, Attorney Joe Miller, and District Accountant James Howard.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on September 22, 2021.

Agenda Approval. Agenda approved as presented.

Special Presentation. Swearing in Ceremony – Oath of Office

Public Forum. No comments were offered.

Secretary's Report.

President Naatz nominated Trustee Moss as pro tem Treasurer.

Motion by Trustee Teson, and seconded by Trustee Moss to approve the September 22, 2021, regular board meeting minutes. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz).

Motion by Trustee Teson, and seconded by Trustee Black to approve the September 22, 2021, closed session board meeting minutes. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz).

Motion by Trustee Teson, and seconded by President Naatz to approve the October 6, 2021 Special board meeting minutes. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz).

Treasurer's Report.

Motion by Trustee Moss, seconded Trustee Black, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.
- b. No further discussion. Roll Call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz). Reports approved.

Accounts Payable.

- a. Motion by Trustee Moss seconded by Trustee Teson, to approve payment of October 8, 2021, warrant totaling \$170,537.73. No discussion. Roll Call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz). Payment approved.
- b. Motion by Trustee Moss seconded by Trustee Black, to approve payment of October 27, 2021, warrant totaling \$151,647.92. No discussion. Roll Call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz). Payment approved.
- c. Motion by Trustee Moss, seconded by President Naatz, to approve Electronic Funds Transfer for August 2021 totaling \$3,345,233.97. No discussion. Roll call vote: 3 Yes (Black, Moss, Naatz, Teson), 0 No, 2 Absent (Markowitz). Payment approved.

Attorneys' Report. None.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business. None.

New Business.

- Resolution 2021-104 Truth in Taxation: Staff recommends the Board of Trustees adopt Resolution No. 2021-104

Motion by President Naatz, seconded by Trustee Teson, to adopt Resolution No. 2021-104 a resolution of the Algonquin-Lake in the Hills Fire Protection District. McHenry and Kane Counties, Illinois, Making the Truth in Taxation finding pursuant to 35 ILCS 200/18-55 for the 2021 Levy. No discussion. Roll call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz).

- Purchase of Tablets: Following the replacement schedule for the purchase of Tablets for the apparatus, staff is requesting the purchase of four tablets and docking stations. The purchase includes an extended warranty for the tablets. The cost is \$21,500. The current tablets are unable to be updated from Windows 7. These tablets are more than 6 years old.

Motion by Trustee Teson, seconded by Trustee Black, to authorize the Chief to complete the purchase of tablets and docking stations not to exceed the cost of \$21,500 No discussion. Roll call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz).

- Replacement of Firefighter/Paramedic: A firefighter has resigned from the District. District Staff is recommending the BOT approve the replacement of a firefighter/paramedic spot for a member of the District who has resigned.

Motion by President Naatz, seconded by Trustee Moss, to approve the replacement of a firefighter/paramedic who has resigned. No discussion. Roll call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Absent (Markowitz).

Trustee/ Treasurer Markowitz joined the meeting at 5:50 p.m.

- Surplus Items: The District has a surplus of small tools which are either damaged beyond repair or no longer used. District staff seeks approval to declare as surplus and make donation available to either local colleges or through the VCOC Program with I-Chiefs.

Motion by President Naatz, seconded by Trustee Moss, to declare items surplus and make donation available to either local colleges or through the VCOC Program with I-Chiefs. No discussion. Roll call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 1 Abstain (Markowitz).

Adjournment. There being no further business, motion by President Naatz, seconded by Trustee Teson, to adjourn at 5:53 p.m. No discussion. Voice vote: 5 Yes (Black, Moss, Markowitz, Teson, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Maggie Vanderstappen, Recording Secretary

APPROVED _____, 2021

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees