

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
September 23, 2020**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

SPECIAL PRESENTATION Swearing in Ceremony – Oath of Office

PUBLIC FORUM

SECRETARY'S REPORT Approve August 26, 2020 Regular Board Meeting Minutes
Approve August 26, 2020 Closed Session Board Meeting Minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports;
Bank Reconciliation; Cash Projections; Investment Schedule; Update
Presentation

ACCOUNTS PAYABLE September 9, 2020 Warrant Total \$126,990.82
September 23, 2020 Warrant Total \$128,163.65
August 2020 EFT \$532,779.39

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District Activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

MARKOWITZ:

TESON:

TOUSSAINT:

NEW BUSINESS

KERN: Purchase of Station Furniture; Declare Surplus of Station Furniture; Declare FPB
Vehicle Surplus.

NAATZ:

BLACK:

MARKOWITZ:

TESON:

TOUSSAINT:

CLOSED SESSION (if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session
minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment,
Compensation, Discipline, Performance or Dismissal of Employees of the public
body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
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WWW.ALFPD.ORG



Board of Trustees Regular Meeting Minutes of August 26, 2020

Training Room, 1020 West Algonquin Road
Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, Trustee Toussaint.

Others Present: Fire Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and Attorney Ryan Morton.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on July 22, 2020.

Agenda Approval. Agenda approved as presented.

Public Form. No comments were offered.

Secretary's Report.

Motion by Secretary Teson, and seconded by Treasurer Markowitz, to approve the July 22, 2020, regular board meeting minutes. Roll Call: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent

Motion by Secretary Teson, and seconded by Trustee Toussaint, to approve the July 22, 2020, closed session meeting minutes. Roll Call: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent

Treasurer's Report.

Motion by Treasurer Markowitz, seconded by President Naatz, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Accountant James Howard provided the financial update presentation.
- b. No further discussion. Roll Call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent, Reports approved.

- c. Dave Harrington from Sawyer Falduto provided the Board of Trustees with the quarterly investment performance report for June 30, 2020.

Accounts Payable.

- a. Motion by Treasurer Markowitz, seconded by President Naatz, to approve payment of August 5, 2020, warrant totaling \$62,360.88. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.
- b. Motion by Treasurer Markowitz, seconded by Trustee Black, to approve payment of August 26, 2020, warrant totaling \$141,703.17. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve Electronic Funds Transfer for July 2020 totaling \$1,546,548.87. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent. Payment approved.

Correspondence.

The District received a thank you note from the Hintz family from Dundee, for all of our help and dedicated service to the community.

Attorneys' Report.

- a. Discussion held in regards to the Consolidation Pension with the State of Illinois.
- b. Discussion held in regards to the upcoming budget and levy.
- c. Attorney Miller requested a closed session tonight.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business – No old business to discuss.

New Business.

- a. Budget Workshop: Staff is requesting to schedule the 2021 Fiscal Year Budget Workshop on October 7, 2020, at 5:00 p.m. The board agreed on the date and time.
- b. Property and General Liability Insurance and Accident/Disability Insurance Renewal: The Fire District general and property liability insurance and the Accident/Disability insurance for part-time firefighters, are set to expire on October 1, 2020. Staff has obtained proposals from Resource Insurance Advisors (RIA) and Corkill Insurance Agency to research policies and providers suitable to the needs of the District. After evaluating both company proposals, staff is recommending The Selective Insurance Company proposal provided by Corkill. The premium will be \$74,872 which is approximately a \$23,000 savings from last year. The Provident renewal premium reflects renewal premium has a \$14.00 increase over the previous year, going from \$7,076 to \$7,090.

Motion by President Naatz, seconded by Secretary Teson, to approve the District's general and property liability insurance renewal from Resource Insurance Advisors to The Selective Insurance Company, and Accident/Disability insurance with Provident. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

- c. Resolution 2020-103 Resolution Authorizing Staffing: Staff presents to the Board of Trustees Resolution 2020-103 with a change reflecting the addition of three firefighters for manning purposes.

Motion by President Naatz, seconded by Secretary Teson, to adopt Resolution 2020-103 Resolution Authorizing Staffing. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

- d. Declaration of Surplus Items: Staff is requesting the following items be declared as surplus and to be either sold, donated, or discarded. Cots; 61.001, 61.012, 61.013 and 61.014. Scoop Stretchers; 75.13001, 91.152, 91.154 and 91.53.

Motion by Trustee Toussaint, seconded by President Naatz, to declare the abovementioned items as surplus for the purposes of sale, donation or discard. No discussion. Roll call vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

Closed Session. On a motion by President Naatz and seconded by Trustee Markowitz, to move to Closed Session for the purposes of Collective Negotiation Matters, and Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the Public Body at 5:46 p.m. Voice vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

Returned to Open Session from Closed Session at 6:15 p.m. with all still present. No action items to discuss.

Adjournment. There being no further business, motion by President Naatz, seconded by Treasurer Markowitz, to adjourn at 6:17 p.m. No discussion. Voice vote: 5 Yes (Toussaint, Markowitz, Black, Teson, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Jill Gurgos, Recording Secretary

APPROVED _____, 2020

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees