

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
August 25, 2021**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

SPECIAL PRESENTATION

PUBLIC FORUM

SECRETARY'S REPORT Approve July 28, 2021 Regular Board Meeting minutes
Approve July 28, 2021 Closed Session Board Meeting minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports;
Bank Reconciliation; Cash Projections; Investment Schedule; Update
Presentation

ACCOUNTS PAYABLE August 10, 2021 Warrant Total \$101,362.39
August 25, 2021 Warrant Total \$64,102.91
July 2021 EFT \$626,306.36

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

NEW BUSINESS

KERN:

Schedule Budget Workshop, Station 1 Concrete Pad Repair, Property and
General Liability Insurance and Accident/Disability Insurance Renewal

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

CLOSED SESSION

(if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session
minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment,
Compensation, Discipline, Performance or Dismissal of Employees of the public
body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

WWW.ALFPD.ORG



Board of Trustees Regular Meeting Minutes of July 28, 2021

Training Room, 1020 West Algonquin Road
Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, Trustee Moss.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and District Accountant James Howard.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on June 23, 2021.

Agenda Approval. Agenda approved as presented.

Public Forum. No comments were offered.

Secretary's Report.

Motion by Secretary Teson, and seconded by Treasurer Markowitz, to approve the June 23, 2021, regular board meeting minutes. Voice Vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Motion by Secretary Teson, and seconded by Trustee Moss, to approve the June 23, 2021, closed session board meeting minutes. Voice Vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Treasurer's Report.

Motion by Treasurer Markowitz, seconded Trustee Moss, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.
- b. No further discussion. Roll Call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Reports approved.

Accounts Payable.

- a. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve payment of July 7, 2021, warrant totaling \$28,855.89. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.
- b. Motion by Treasurer Markowitz, seconded by Trustee Black, to approve payment of July 28, 2021, warrant totaling \$93,634.00. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by President Naatz, to approve Electronic Funds Transfer for June 2021 totaling \$551,036.10. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.

Attorneys' Report. None.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business. None.

New Business.

- Part-Time Firefighter Wage Increase: Based on a survey that was recently conducted it was recommended that we increase the hourly Part-time Firefighter wage \$0.50 an hour on the base rate. This increase will keep the district in line with the area and comparable Fire departments.

Motion by President Naatz, seconded by Secretary Teson, to approve the Part-Time Firefighter Wage Increase. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

- Intergovernmental Agreement for Randall Road Project: District Staff worked with McHenry County for an IGA for the Randall Road Opticom system.

Motion by President Naatz, seconded by Trustee Moss, to approve the Intergovernmental Agreement for Randall Road Project not to exceed \$51,740. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

- Resolution # 2021-103: A Resolution Regarding Confidentiality of Certain Closed Minutes: This resolution authorizes the destruction of verbatim recordings of selected closed session meetings occurring on or before January 12, 2020, being more than 18 months old.

Motion by Secretary Teson, seconded by Trustee Black to approve Resolution # 2021-103: A Resolution Regarding Confidentiality of Certain Closed Minutes. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Closed Session.

Motion by President Naatz, seconded by Trustee Moss, to move to Closed Session at 5:41 p.m. for (4) - appointment, employment, compensation, discipline, performance or dismissal of employees of the public body. No discussion. Voice Vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Return to Open Session. 6:05 p.m.

Action Items from Closed Session. None.

Adjournment. There being no further business, motion by President Naatz, seconded by Trustee Moss, to adjourn at 6:06 p.m. No discussion. Voice vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Maggie Vanderstappen, Recording Secretary

APPROVED _____, 2021

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees