

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
July 28, 2021**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

SPECIAL PRESENTATION Swearing in Ceremony – Oath of Office; Full-Time Firefighter

PUBLIC FORUM

SECRETARY'S REPORT Approve June 23, 2021 Regular Board Meeting minutes
Approve June 23, 2021 Closed Session Board Meeting minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports;
Bank Reconciliation; Cash Projections; Investment Schedule; Update
Presentation

ACCOUNTS PAYABLE July 7, 2021 Warrant Total \$28,855.89
July 28, 2021 Warrant Total \$93,634.00
June 2021 EFT \$551,036.10

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

NEW BUSINESS

KERN: Part-Time Firefighter Wage Increase, Intergovernmental Agreement for Randall
Road Project, Resolution # 2021-103: A Resolution Regarding Confidentiality of
Certain Closed Minutes

NAATZ:

BLACK:

MARKOWITZ:

TESON:

MOSS:

CLOSED SESSION (if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session
minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment,
Compensation, Discipline, Performance or Dismissal of Employees of the public
body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
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Board of Trustees Regular Meeting Minutes of June 23, 2021

Training Room, 1020 West Algonquin Road
Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, Trustee Moss.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and District Accountant James Howard.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on May 26, 2021.

Agenda Approval. Agenda approved as presented.

Public Forum. No comments were offered.

Secretary's Report.

Motion by Secretary Teson, and seconded by Treasurer Markowitz, to approve the May 26, 2021, regular board meeting minutes. Voice Vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Motion by Secretary Teson, and seconded by Trustee Black, to approve the May 26, 2021, closed session board meeting minutes. Voice Vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Treasurer's Report.

Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.
- b. No further discussion. Roll Call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Reports approved.

Accounts Payable.

- a. Motion by Treasurer Markowitz, seconded by Trustee Black, to approve payment of June 10, 2021, warrant totaling \$67,522.81. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.
- b. Motion by Treasurer Markowitz, seconded by President Naatz, to approve payment of June 23, 2021, warrant totaling \$84,741.57. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve Electronic Funds Transfer for April 2021 totaling \$557,552.55. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.

Attorneys' Report. None.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business. None.

New Business.

- Intergovernmental Agreement with LITH for Plan Reviews: District Staff has worked with the Village of Lake in the Hills to update the Plan Review IGA, which has not been updated since 2001. Staff seeking the approval of the Board of Trustees to move forward to present to the Village Board. The Village Building Department and Village Administrator have already reviewed and agree with the IGA.

Motion by President Naatz, seconded by Secretary Teson, to approve the Intergovernmental Agreement with LITH for Plan Reviews. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

- Memorandum of Understanding with Local 3985: District Staff has been in discussion with Local 3985 to modify language to Section 2.1 Permanent Vacancy. This language provides the ability for the District to start the process of replacing an employee who is working towards a Disability Pension or retirement, provided that the employee will not be returning to work and will complete the retirement.

Motion by Trustee Moss, seconded by Secretary Teson, to approve the Memorandum of Understanding with Local 3985. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

- Replacement of Disabled Firefighter/ Paramedic: District Staff is recommending the Board of Trustees approve the replacement of a firefighter/paramedic spot for a member of the District who is working towards a disability pension.

Motion by President Naatz, seconded by Trustee Moss, to approve the Replacement of Disable Firefighter/ Paramedic. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

- Replacement of Retired Firefighter/ Paramedic: District Staff is recommending the Board of Trustees approve starting the process to replace a firefighter/paramedic position for a member of the District pending a letter of retirement effective September 25, 2021.

Motion by President Naatz, seconded by Trustee Black, to approve the Replacement of Retired Firefighter/ Paramedic. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Closed Session.

Motion by President Naatz, seconded by Trustee Moss, to move to Closed Session at 5:45 p.m. for (4) - appointment, employment, compensation, discipline, performance or dismissal of employees of the public body. No discussion. Voice Vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Return to Open Session. 6:52 p.m.

Action Items from Closed Session. None.

Adjournment. There being no further business, motion by President Naatz, seconded by Secretary Teson, to adjourn at 6:53 p.m. No discussion. Voice vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Maggie Vanderstappen, Recording Secretary

APPROVED _____, 2021

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees