

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT  
FIRE COMMISSION AGENDA  
June 24, 2021**

CALL TO ORDER      7:00 a.m.

ROLL CALL

PUBLIC COMMENTS

AGENDA APPROVAL      Addition of items for discussion only

SECRETARY'S REPORT      Approve and Release Special Oral Interview Minutes of May 24<sup>th</sup> – 26<sup>th</sup> 2021  
Approve and Release Closed Session Meeting Minutes of May 24, 2021  
Approve and Release Closed Session Meeting Minutes of May 25, 2021  
Approve and Release Closed Session Meeting Minutes of May 26, 2021

CORRESPONDENCE

FIRE CHIEF'S REPORT

OLD BUSINESS:  
    Kern  
    Miner  
    Corless  
    Van Dorpe

NEW BUSINESS:  
    Kern      Firefighter Eligibility Register, Appointment of Full-Time Firefighter,  
                    Appointment of Full-Time Firefighter  
    Miner  
    Corless  
    Van Dorpe

CLOSED SESSION      (if necessary) (1) – Collective Negotiation matters; (2) – Review Closed  
Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment,  
Employment, Compensation, Discipline, Performance or Dismissal of  
Employees of the public body

ACTION ITEMS      Arising Out of Closed Session

ADJOURN

# ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road  
Lake in the Hills, IL 60156  
847.658.8233 | fax 847.854.2609

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## **FIRE COMMISSION Special Meeting Minutes of May 24th, 25th and 26th, 2021**

The Algonquin–Lake in the Hills Fire Commissioners special meeting was called to order on May 24, 2021 at 8:00 a.m. in the Headquarters Fire Station, located at 1020 West Algonquin Road in Lake in the Hills, Illinois, for the purpose of conducting oral interviews for establishing a full-time Firefighter eligibility list.

### **I. ROLL CALL**

Present were Commissioner Corless, Commissioner Miner, and Commissioner Van Dorpe. Lindsey Shea from IPSP dropped off all the supplies needed for the interviews, but left after the training.

### **II. CLOSED SESSION**

A motion was made by Commissioner Corless at 8:01 a.m. to move to closed session for the purpose of conducting training with Institute for Public Safety Personnel, Inc. via phone with Amy Emerson for the oral interviews (#4 Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body). The oral interviews followed the training. Commissioner Miner seconded the motion. Motion passed 3/0.

The meeting moved back into open session at 3:05 p.m., with all still present. No decisions were made during closed session.

### **III. RECESS**

A motion was made by Commissioner Miner to recess the meeting until Tuesday, May 25, 2021 at 7:45 a.m. Commissioner Van Dorpe seconded the motion. Motion passed 3/0.

### **IV. CALL TO ORDER**

The Algonquin–Lake in the Hills Fire Commissioners special meeting was called to back to order on May 25, 2021 at 7:45 a.m. in the Headquarters Fire Station, located at 1020 West Algonquin Road in Lake in the Hills, Illinois.

### **V. ROLL CALL**

Present in the meeting were Commissioner Corless, Commissioner Miner, and Commissioner Van Dorpe.

### **VI. CLOSED SESSION**

A motion was made by Commissioner Miner at 7:46 a.m. to move the meeting back into executive session for the purpose of conducting oral interviews (#4 Appointment, Employment, Compensation,

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Discipline, Performance or Dismissal of Employees of the public body). Commissioner Corless seconded the motion. Motion passed 3/0.

The meeting moved back into open session at 4:45 p.m., with all still present. No decisions were made during closed session.

## **VII. RECESS**

A motion was made by Commissioner Miner to recess the meeting until Wednesday, May 26, 2021 at 7:45 a.m. Commissioner Van Dorpe seconded the motion. Motion passed 3/0.

## **VIII. CALL TO ORDER**

The Algonquin–Lake in the Hills Fire Commissioners special meeting was called to back to order on May 26, 2021 at 7:45 a.m. in the Headquarters Fire Station, located at 1020 West Algonquin Road in Lake in the Hills, Illinois

## **IX. ROLL CALL**

Present in the meeting were Commissioner Corless, Commissioner Miner, and Commissioner Van Dorpe.

## **X. CLOSED SESSION**

A motion was made by Commissioner Miner at 7:46 a.m. to move the meeting back into executive session for the purpose of conducting oral interviews (#4 Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body). Commissioner Corless seconded the motion. Motion passed 3/0.

The meeting moved back into open session at 2:40 p.m., with all still present. No decisions were made during closed session.

## **XI. ACTION ITEM**

A motion was made by Commissioner Miner to directed staff to establish an interim eligibility list based on the scores sheet results to be processed by IPSP and to request preference points from the candidates. Commissioner Van Dorpe seconded the motion. Motion passed 3/0.

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## **XII. ADJOURN**

A motion was made by Commissioner Corless to adjourn the meeting. Commissioner Van Dorpe seconded the motion and the meeting adjourned at 2:48 p.m.

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Tamara Miner, Secretary

ATTEST:

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Peter Van Dorpe, Chairperson