

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
FIRE COMMISSION AGENDA
May 25, 2023**

CALL TO ORDER 7:00 a.m.

ROLL CALL

PUBLIC COMMENTS

AGENDA APPROVAL Addition of items for discussion only

SPECIAL PRESENTATION Oath of Office – Commissioner

SECRETARY'S REPORT Approve and Release Regular Meeting Minutes of March 24, 2023
Approve and Release Closed Meeting Minutes of March 24, 2023
Approve and Release Special Meeting Minutes of April 4, 2023
Approve and Release Closed Meeting Minutes of April 4, 2023

CORRESPONDENCE

FIRE CHIEF'S REPORT

OLD BUSINESS:
 Kern
 Miner
 Corless
 Chvatal

NEW BUSINESS:
 Kern Removal from Probation; Final Promotional List; Career Test Update; Election
 of Officers
 Miner
 Corless
 Chvatal

CLOSED SESSION (if necessary) (1) – Collective Negotiation matters; (2) – Review Closed
Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment,
Employment, Compensation, Discipline, Performance or Dismissal of
Employees of the public body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

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FIRE COMMISSION **Algonquin-Lake in the Hills Fire Protection District** **Regular Meeting Minutes of March 24, 2023**

The meeting was called to order at 8:00 a.m. in the Conference Room at 1020 West Algonquin Road, Lake in the Hills, Illinois.

- I. **ROLL CALL** – The meeting opened with Commissioner Corless, Commissioner Miner, Commissioner Chvatal, Chief Kern and Deputy Chief Knebl. Erin Smallwood of IPSP, Inc joined the meeting via phone.
- II. **PUBLIC COMMENTS** – None
- III. **AGENDA APPROVAL** – A motion was made by Commissioner Miner to approve the agenda with the year corrected to 2023. The motion was seconded by Commissioner Chvatal. Motion passed 3/0.
- IV. **CLOSED SESSION** – At 8:02 a.m. Commissioner Miner made a motion to move to closed session for #4 - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body. Commissioner Corless seconded the motion. Motion passed 3/0.

The meeting moved back to open session at 9:36 a.m. with all still present, no decisions made.

- V. **SECRETARY'S REPORT** –
Commissioner Miner made a motion to approve and release the Regular Meeting Minutes of January 26, 2023 as written. Commissioner Corless seconded the motion. Motion passed 3/0.
Commissioner Miner made a motion to approve and release the Closed Meeting Minutes of January 26, 2023 as written. Commissioner Corless seconded the motion. Motion passed 3/0

- VI. **CORESPONDENCE** – None

- VII. **FIRE CHIEF'S REPORT** - Chief Kern presented the Commission with the Fire Chief's Report and Personnel Status

- VIII. **OLD BUSINESS** – None

IX. **NEW BUSINESS -**

Having met all requirements, Commissioner Miner made a motion to remove FF Jeremy Meindl from Probation Status. Commissioner Chvatal seconded the motion. Motion passed 3/0.

X. **ADJOURN** – With no other business to discuss, Commissioner Corless moved to adjourn the meeting at 9:39 a.m. Commissioner Chavatal seconded the motion and it was approved 3/0.

Tamara Miner, Secretary

ATTEST:

Corky Corless, Chairman

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FIRE COMMISSION

Algonquin-Lake in the Hills Fire Protection District Special Meeting Minutes of April 4, 2023

The Algonquin–Lake in the Hills Fire Commissioners special meeting was called to order on April 4, 2023 at 8:30 a.m. in the Headquarters Fire Station, located at 1020 West Algonquin Road in Lake in the Hills, Illinois, for the purpose of conducting oral interviews for a Promotional Exam.

I. ROLL CALL

Present were Commissioner Miner, Commissioner Corless, Commissioner Chvatal, Dan Kusek (Rolling Meadows), Pat Fortunato (Huntley) and Amy Emerson of IPSP.

II. CLOSED SESSION

A motion was made by Commissioner Miner at 8:31 a.m. to move to closed session for the purpose #4 – Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body. Commissioner Chvatal seconded the motion. Motion passed 3/0.

The meeting moved back into open session at 4:24 p.m., with all still present. No decisions were made during *closed session*.

III. ACTION ITEM

The Commissioners directed staff to add the scores from the interviews to the preliminary list based on the scores sheet results to be processed by IPSP.

IV. ADJOURN

A motion was made by Commissioner Corless to adjourn the meeting, Commissioner Chvatal seconded the motion. Motion passed 3/0 and the meeting adjourned at 4:26 p.m.

Tamara Miner, Secretary

ATTEST:

Corky Corless, Chairperson