

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
FIRE COMMISSION AGENDA
April 29, 2021**

CALL TO ORDER 7:00 a.m.

ROLL CALL

PUBLIC COMMENTS

AGENDA APPROVAL Addition of items for discussion only

SECRETARY'S REPORT Approve and Release Regular Meeting Minutes of February 25, 2021
 Approve and Release Special Meeting Minutes of March 08, 2021

CORRESPONDENCE

FIRE CHIEF'S REPORT

OLD BUSINESS:
 Kern
 Miner
 Corless
 Van Dorpe

NEW BUSINESS:
 Kern Full Time Testing Update
 Miner
 Corless
 Van Dorpe

CLOSED SESSION (if necessary) (1) – Collective Negotiation matters; (2) – Review Closed
 Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment,
 Employment, Compensation, Discipline, Performance or Dismissal of
 Employees of the public body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

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FIRE COMMISSION

Algonquin-Lake in the Hills Fire Protection District

Regular Meeting Minutes of February 25, 2021

The meeting was called to order at 7:00 a.m. in the Conference Room at 1020 West Algonquin Road, Lake in the Hills, Illinois.

- I. **ROLL CALL** – The meeting opened with Commissioner Miner, Commissioner Corless, Chief Kern, Deputy Chief Knebl, and Peter Van Dorpe. A motion was made by Commissioner Miner to appoint Commissioner Corless Chairman Pro-Temp. The motion was seconded by Commissioner Corless and passed 2/0.
- II. **PUBLIC COMMENTS** – None
- III. **AGENDA APPROVAL** – A motion was made by Commissioner Miner to approve the agenda as presented and seconded by Commissioner Corless. Motion passed 2/0.
- IV. **SPECIAL PRESENTATION** – Peter Van Dorpe was sworn in by Commissioner Miner.
- V. **SECRETARY'S REPORT** – Commissioner Miner made a motion to approve the Meeting Minutes of January 28, 2021 as written. Commissioner Corless seconded the motion. Motion passed 2/0. Commissioner Van Dorpe abstained.
- VI. **CORESPONDENCE** - The Commission received a letter from the 52nd District State Representative Martin McLughlin offering his support/assistance.
- VII. **OLD BUSINESS** – None
- VIII. **NEW BUSINESS** – Board of Commission Positions; Full Time Testing Discussion – Commissioner Miner made a motion to elect Commissioner Van Dorpe as Chairman of the Commission. Commissioner Corless made a motion to elect Commissioner Miner as Chairman of the Commission. Commissioner Miner declined. The motion to elect Commissioner Van Dorpe as Chairman was seconded by Commissioner Corless. Motion passed 3/0.

Commissioner Van Dorpe made a motion to elect Commissioner Miner to the position of Secretary for the Commission. Commissioner Corless seconded the motion. Motion passed 3/0.

With the current eligibility list almost exhausted and set to expire on December 15, 2021. Staff recommends the Commission move up the timeline for the Full Time FF/Paramedic Test. After much discussion and reviewing the proposed timeline, no decisions were made by the commission and the item was tabled to a future meeting.

IX. **CLOSED SESSION** – None

X. **ADJOURN** – With no other business to discuss, Commissioner Miner moved to adjourn the meeting at 7:33 a.m. Commissioner Corless seconded the motion and it was approved 3/0.

Tamara Miner, Secretary

ATTEST:

Peter Van Dorpe, Chairman

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FIRE COMMISSION Algonquin-Lake in the Hills Fire Protection District Special Meeting Minutes of March 08, 2021

The meeting was called to order at 7:05 a.m. in the Conference Room at 1020 West Algonquin Road, Lake in the Hills, Illinois.

I. **ROLL CALL** – The meeting opened with Commissioner Miner, Commissioner Corless, Chief Kern, and Deputy Chief Knebl in person. A motion was made by Commissioner Miner to appoint Commissioner Corless Chairman Pro-Temp. The motion was seconded by Commissioner Corless and passed 2/0. Commissioner Van Dorpe was connected to the meeting at 7:07 a.m. via phone.

II. **PUBLIC COMMENTS** – None

III. **AGENDA APPROVAL** – A motion was made by Commissioner Miner to approve the agenda as presented and seconded by Commissioner Corless. Motion passed 2/0.

IV. **NEW BUSINESS** – Adoption of the Commission Rules and Regulation Manual;
Authorize the release of the Full Time Testing

Commissioner Miner made a motion to adopt the updated Commission Rules and Regulations as presented. Commissioner Van Dorpe seconded the motion. Motion passed 3/0. Commissioners are reminded to stop in the station and sign the newly adopted document.

Commissioner Corless made a motion to approve and release the Full Time Testing announcement with the top 40 candidates with the highest scores invited for an Oral Interview. Commissioner Van Dorpe seconded the motion. Motion was passed 3/0.

V. **CLOSED SESSION** – None

VI. **ADJOURN** – With no other business to discuss, Commissioner Corless moved to adjourn the meeting at 7:10 a.m. Commissioner Miner seconded the motion and it was approved 3/0.

Tamara Miner, Secretary

ATTEST:

Peter Van Dorpe, Chairman