

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA  
April 28, 2021**

**CALL TO ORDER** 5:00 p.m.

**ROLL CALL** Establish quorum

**PLEDGE OF ALLEGIANCE and  
MOMENT OF SILENCE**

**AGENDA APPROVAL** Addition of items for discussion only

**PUBLIC FORUM**

**SECRETARY'S REPORT** Approve March 24, 2021 Regular Board Meeting minutes

**TREASURERS REPORT** Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; Investment Schedule; Update Presentation

**ACCOUNTS PAYABLE** April 09, 2021 Warrant Total \$71,135.96  
April 28, 2021 Warrant Total \$59,294.49  
March 2021 EFT \$743,079.40

**CORRESPONDENCE**

**ATTORNEY REPORT**

**FIRE CHIEF'S REPORT** Update on District activities

**OLD BUSINESS**

**KERN:**

**NAATZ:**

**BLACK:**

**MARKOWITZ:**

**TESON:**

**MOSS:**

**NEW BUSINESS**

**KERN:** Career Testing Update; Family First Coronavirus Response Act – Resolution #2021-102

**NAATZ:**

**BLACK:**

**MARKOWITZ:**

**TESON:**

**MOSS:**

**CLOSED SESSION** (if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body

**ACTION ITEMS** Arising Out of Closed Session

**ADJOURN**

# ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road  
Lake in the Hills, IL 60156  
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[WWW.ALFPD.ORG](http://WWW.ALFPD.ORG)



## **Board of Trustees Regular Meeting Minutes of March 24, 2021**

Training Room, 1020 West Algonquin Road  
Lake in the Hills, IL 60156

**Call to Order.** President Naatz called the meeting to order at 5:00 p.m.

**Roll Call.** Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, Trustee Moss.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and District Accountant James Howard.

**Pledge of Allegiance/Moment of Silence.** President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on February 24, 2021.

**Agenda Approval.** Agenda approved as presented.

**Special Presentation.** Swearing in Ceremony for Full Time Firefighter

**Election of Officers.** – Board of Trustees - On a motion from Trustee Teson, seconded by Treasurer Markowitz to keep Rick Naatz as President; Charlie Teson as Secretary and Mike Markowitz as Treasurer. No further discussion. Roll Call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz,) 0 No, 0 Absent.

**Public Forum.** No comments were offered.

**Secretary's Report.** Motion by Secretary Teson, and seconded by President Naatz, to approve the February 24 2021, regular board meeting minutes. Voice Vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz) 0 No, 0 Absent

### **Treasurer's Report.**

Motion by Treasurer Markowitz, seconded by Trustee Moss, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.

- b. No further discussion. Roll Call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent, Reports approved.

**Accounts Payable.**

- a. Motion by Treasurer Markowitz, seconded by Trustee Black, to approve payment of March 08, 2021, warrant totaling \$367,521.00. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent
- b. Motion by Treasurer Markowitz, seconded by President Naatz, to approve payment of March 24, 2021, warrant totaling \$165,940.74. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by Trustee Moss, to approve Electronic Funds Transfer for February 2021 totaling \$527,232.53. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.

**Attorneys' Report.** Discussion on American Rescue Act and Family First Act.

**Correspondence.** None

**Fire Chief's Report.**

- a. Chief Kern updated the Board of Trustees on District Activities

**Old Business.**

- Ordinance 2021-01: An ordinance amending ordinance #2018-102, an ordinance establishing a schedule of charges and assessing fees for emergency medical services by the Algonquin-Lake in the Hills Fire Protection District.

Pursuant to the rate discussion by Chief Kern, James Howard, District Accountant, Joe Miller, Counsel for the District, and Sarah Wroblewski, Chief Operations Officer Andres Medical Billing, followed by a discussion with the Board of Trustees at the February 24, 2021 meeting. Staff has prepared and presents the attached Ordinance 2021-01 for consideration by the Board. This ordinance will enable the District to continue to maintain a flat charge whether treatment is BLS or ALS; maintain the ability to not balance bill residents for charges that exceed their insurance; and raise fees for treatment and transport to cover the true cost of services.

Motion by Trustee Moss, seconded by Trustee Black, to adopt Ordinance number 2021-01 – an ordinance amending ordinance #2018-102, an ordinance establishing a schedule of charges and assessing fees for emergency medical services by the Algonquin-Lake in the Hills Fire Protection District. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz)

**New Business.**

- Declare 2009 Chevy Impala Surplus: Staff seeks to declare surplus Car #104 a 2009 Chevy Impala. It is the recommendation of staff to take sealed bids internally with a reserve price of \$2,200.00. If the vehicles do not sell within the department, staff will place it up for auction with a reserve price of \$2,500.00.

Motion by President Naatz, seconded by Trustee Markowitz, to declare Car #104, the 2009 Chevy Impala, surplus and approve to move forward with the selling process.

**Adjournment.** There being no further business, motion by President Naatz, seconded by Secretary Teson, to adjourn at 5:51 p.m. No discussion. Voice vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Respectfully submitted,  
Maggie Vanderstappen, Recording Secretary

APPROVED \_\_\_\_\_, 2021

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Rick Naatz  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Charles Teson  
Secretary, Board of Trustees