

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
April 26, 2023**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

SPECIAL PRESENTATION Sherman EMS Call of the Year

PUBLIC FORUM

SECRETARY'S REPORT Approve February 15, 2023 Board Meeting Minutes
Approve February 15, 2023 Closed Board Meeting Minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports;
Bank Reconciliation; Cash Projections; Investment Schedule; Update
Presentation

ACCOUNTS PAYABLE April 11, 2023 Warrant Total of \$48,323.67
April 26, 2023 Warrant Total of \$79,563.75
March 2023 EFT \$564,142.81

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District Activities

OLD BUSINESS

KNEBL:
NAATZ:
BLACK:
TESON:
MOSS:
WETZEL:

NEW BUSINESS

KNEBL: Trustee Elections; Resolution 2023-101; Transfer of Funds to Sawyer Falduto;
MOU with Local 3985; Ordinance 2023-02; Landscape Service Contract; Snow
Plow Service Contract; Declare IT Equipment Surplus

NAATZ:
BLACK:
TESON:
MOSS:
WETZEL:

CLOSED SESSION (if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session
minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment,
Compensation, Discipline, Performance or Dismissal of Employees of the public
body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

WWW.ALFPD.ORG



Board of Trustees Regular Meeting Minutes of March 22, 2023 Training Room, 1020 West Algonquin Road Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Black, Trustee Moss, Trustee Wetzel.

Others Present: Fire Chief Kern, Deputy Chief Knebl

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on February 15, 2023.

Agenda Approval.

Special Presentation. Swearing in Ceremony – Full Time Firefighters

Public Forum. No comments were offered.

Secretary's Report.

- a. Motion by Secretary Teson, seconded by Trustee Moss to approve the February 15, 2023 regular board meeting minutes. Voice Vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.
- b. Motion by Secretary Teson, seconded by Trustee Wetzel to approve the February 15, 2023 closed session board meeting minutes. Voice Vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Treasurer's Report.

- a. Motion by Treasurer Black, seconded by President Naatz, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule. No further discussion. Roll Call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent. Reports approved.

Accounts Payable.

- a. Motion by Treasurer Black, seconded by Trustee Moss, to approve payment of February 23, 2023, warrant totaling \$81,621.75. No discussion. Roll Call vote: Roll Call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent. Payment approved.

- b. Motion by Treasurer Black, seconded by Secretary Teson, to approve payment of March 10, 2023, warrant totaling \$99,156.10. No discussion. Roll Call vote: Roll Call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Black, seconded by President Naatz, to approve payment of March 22, 2023, warrant totaling \$343,650.37. No discussion. Roll Call vote: Roll Call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent. Payment approved.

Correspondence. Girl Scout Troop #1215 Thank you for station tour.

Attorneys' Report. Update on paid leave for Part Time Employees; Bereavement Leave Act; Efficiency Committee.

Fire Chief's Report.

- a. Fire Chief Kern updated the Board of Trustees on District Activities

Old Business. None

New Business.

GFOA Award: For the year 2021 the District has been awarded the Certificate of Achievement for Excellence in Financial Reporting. The District has worked hard in earning this distinction and has been able to meet the requirement for achieving this certificate since 2014.

Promotional Testing Representative: Per section 18.13 Promotions for the Subjective Evaluation the District's Board of Trustees appoints one representative for the oral interview process of the testing. Staff is recommending Deputy Chief Pat Fortunato from Huntley Fire as the representative.

- o Motion by President Naatz, seconded by Secretary Black, to appoint Deputy Chief Pat Fortunato as the districts choice for the oral interviews. In the case he is unavailable, the board gives the Chief and/or Deputy Chief authority to choose someone else. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Closed Session. Motion by President Naatz, seconded by Secretary Teson, to move to Closed Session at 5:34 p.m. for (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body. No discussion. Voice Vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Return to Open Session. Motion by President Naatz, seconded by Trustee Moss to move to open session at 6:15 p.m. No discussion. Roll call vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent

Action Items from Closed Session. None.

Adjournment. There being no further business, motion by President Naatz, seconded by Trustee Moss, to adjourn at 6:16 p.m. No discussion. Voice vote: 5 Yes (Moss, Naatz, Teson, Wetzel, Black), 0 No, 0 Absent.

Respectfully submitted,
Maggie Vanderstappen, Recording Secretary

APPROVED _____, 2023

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees