

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA  
March 24, 2021**

<b>CALL TO ORDER</b>	5:00 p.m.
<b>ROLL CALL</b>	Establish quorum
<b>PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE</b>	
<b>AGENDA APPROVAL</b>	Addition of items for discussion only
<b>SPECIAL PRESENTATION</b>	Swearing in Ceremony – Oath of Office; Full-Time Firefighter Election of Officers –Board of Trustees
<b>PUBLIC FORUM</b>	
<b>SECRETARY'S REPORT</b>	Approve February 24, 2021 Regular Board Meeting minutes
<b>TREASURERS REPORT</b>	Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; Investment Schedule; Update Presentation
<b>ACCOUNTS PAYABLE</b>	March 08, 2021 Warrant Total \$367,521.82 March 24, 2021 Warrant Total \$165,940.74 February 2021 EFT \$527,232.53
<b>CORRESPONDENCE</b>	
<b>ATTORNEY REPORT</b>	
<b>FIRE CHIEF'S REPORT</b>	Update on District activities
<b><u>OLD BUSINESS</u></b>	
<b>KERN:</b>	Ordinance 2021-01
<b>NAATZ:</b>	
<b>BLACK:</b>	
<b>MARKOWITZ:</b>	
<b>TESON:</b>	
<b>MOSS:</b>	
<b><u>NEW BUSINESS</u></b>	
<b>KERN:</b>	Declaring 2008 Impala Surplus
<b>NAATZ:</b>	
<b>BLACK:</b>	
<b>MARKOWITZ:</b>	
<b>TESON:</b>	
<b>MOSS:</b>	
<b>CLOSED SESSION</b>	(if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body
<b>ACTION ITEMS</b>	Arising Out of Closed Session
<b>ADJOURN</b>	

# ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road  
Lake in the Hills, IL 60156  
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[WWW.ALFPD.ORG](http://WWW.ALFPD.ORG)



## Board of Trustees Regular Meeting Minutes of February 24, 2021

Training Room, 1020 West Algonquin Road  
Lake in the Hills, IL 60156

**Call to Order.** President Naatz called the meeting to order at 5:00 p.m.

**Roll Call.** Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and District Accountant James Howard.

**Pledge of Allegiance/Moment of Silence.** President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on January 27, 2021.

**Agenda Approval.** Agenda approved as presented with the addition of a comment from Trustee Black regarding participation in viewing of purchases.

**Special Presentation.** Swearing in Ceremony for Trustee Tim Moss.

**Public Form.** No comments were offered.

**Secretary's Report.** Motion by Secretary Teson, and seconded by Treasurer Markowitz, to approve the January 27 2021, regular board meeting minutes. Voice Vote: 4 Yes (Markowitz, Black, Teson, Naatz), 1 Abstain (Moss), 0 No, 0 Absent

Motion by Secretary Teson, and seconded by Trustee Black, to approve the January 27 2021, closed session board meeting minutes. Voice Vote: 4 Yes (Markowitz, Black, Teson, Naatz), 1 Abstain (Moss), 0 No, 0 Absent

### **Correspondence.**

- The District received three correspondences' thanking them for their service and assistance.

### **Treasurer's Report.**

Motion by Treasurer Markowitz, seconded by President Naatz, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.
- b. No further discussion. Roll Call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent, Reports approved.

**Accounts Payable.**

- a. Motion by Treasurer Markowitz, seconded by Secretary Teson, to approve payment of February 09, 2021, warrant totaling \$189,748.43. No discussion. Roll call vote: 4 Yes (Markowitz, Black, Teson, Naatz), 1 Abstain (Moss), 0 No, 0 Absent
- b. Motion by Treasurer Markowitz, seconded by Trustee Black, to approve payment of February 24, 2021, warrant totaling \$24,333.46. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by President Naatz, to approve Electronic Funds Transfer for January 2021 totaling \$624,171.25. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent. Payment approved.

**Presentation by Sawyer Falduto to review Portfolio Performance.**

**Attorneys' Report.** Reminder for department on upcoming renewal of sexual harassment training.

**Fire Chief's Report.**

- a. Chief Kern updated the Board of Trustees on District Activities

**Old Business.** No old business to discuss.

**New Business.**

- Fire Commission Vacancy: Commissioner Moss has resigned as Commissioner, as he was appointed Trustee for the District. A vacancy on the Commission needed to be filled. Peter Van Dorpe was appointment Fire Commissioner.

Motion by President Naatz, seconded by Secretary Teson, to appoint Peter Van Dorpe as Fire Commissioner to fill the vacancy on the Board of Fire Commissioners. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz)

- Resolution #2021-101: A resolution authorizing the destruction of verbatim recordings of selected closed session meetings occurring on or before July 31, 2019, being more than 18 months old.

Motion by President Naatz, seconded by Treasurer Markowitz, to approve Resolution #2021-101: a resolution regarding confidentiality of certain closed minutes. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz)

- Ambulance Replacement: Following a replacement plan, the District has decided to mimic the design and layout of the ambulance purchased in 2019 by Foster Coach/Horton. The District is utilizing the Northwest Municipal Conference which is by

state bid. The Staff is seeking approval to enter into contract to purchase an ambulance at a cost not to exceed \$295,000 with Foster Coach.

Motion by President Naatz, seconded by Treasurer Markowitz, to authorize the Fire Chief to execute a contract to purchase a new ambulance with Foster Coach, not to exceed \$295,000. No discussion. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz)

- Power Loading Cot System: With approval of the purchase of the new ambulance, the District will need to purchase one Stryker power load cot system for the new ambulance. The District is seeking approval to purchase at a cost not to exceed \$24,000.

Motion by Trustee Moss, seconded by Secretary Teson, to authorize the Fire Chief to execute the purchase of one Stryker power load cot system not to exceed \$24,000. Roll call vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz)

- Ambulance Fees: The ambulance fees for the District have not been adjusted since August 2018. Staff is researching the fees from other departments to determine if our fees are in line or should be adjusted. Each year Naperville does a study on ambulance fees. We will be utilizing that study to determine where we are. Staff will have a recommendation at the next meeting.

**Adjournment.** There being no further business, motion by President Naatz, seconded by Secretary Teson, to adjourn at 5:48 p.m. No discussion. Voice vote: 5 Yes (Markowitz, Black, Teson, Moss, Naatz), 0 No, 0 Absent.

Respectfully submitted,  
Maggie Vanderstappen, Recording  
Secretary

APPROVED \_\_\_\_\_, 2021

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Rick Naatz  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Charles Teson  
Secretary, Board of Trustees