

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
March 16, 2022**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

SPECIAL PRESENTATION Oath of Office – Swearing in of Trustee Member

PUBLIC FORUM

SECRETARY'S REPORT Approve February 23, 2022 Board Meeting Minutes
Approve February 23, 2022 Closed Session Board Meeting Minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports;
Bank Reconciliation; Cash Projections; Investment Schedule; Update
Presentation

ACCOUNTS PAYABLE March 10, 2022 Warrant Total of \$81,201.58
February 2022 EFT \$573,011.64

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District Activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

TESON:

MOSS:

WETZEL:

NEW BUSINESS

KERN: Trustee Elections; Ready Rebound Renewal; Ladder Truck Lease; Ordinance
#2022-02 Providing the salary and compensation of non-bargaining unit
employees of the Algonquin – LITH Fire Protection District

NAATZ:

BLACK:

TESON:

MOSS:

WETZEL:

CLOSED SESSION (if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session
minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment,
Compensation, Discipline, Performance or Dismissal of Employees of the public
body

ACTION ITEMS Arising Out of Closed Session

ADJOURN



AGENDA ITEM EXECUTIVE SUMMARY

Title:

Swearing in of Trustee Member

Presenter:

Fire Chief Michael Kern

Please check appropriate box:

X	Board of Trustees		Board of Fire Commissioners
	Committee of the Whole		Special Meeting

Estimated Cost:	N/A	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

N/A

Executive Summary:

Mike Wetzel has been appointed to the Board of Trustees and will need to be sworn in.

Attachments: *(please list)*

Oath of Office.

Recommendation / Suggested Action *(briefly explain):*

For office use only:

Agenda Item Number:

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
847.658.8233 | fax 847.854.2609

WWW.ALFPD.ORG



Board of Trustees Regular Meeting Minutes of February 23, 2022

Training Room, 1020 West Algonquin Road
Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:00 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee Black, Trustee Moss.

Others Present: Chief Kern, Deputy Chief Knebl, and Accountant James Howard. Attorney Joe Miller attended the meeting via phone conference.

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on January 26, 2022.

Agenda Approval. Agenda approved as presented.

Public Forum. No comments were offered.

Secretary's Report.

Motion by Secretary Teson, seconded by Trustee Black to approve the January 26, 2022, regular board meeting minutes. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent.

Motion by Secretary Teson, seconded by Trustee Moss to approve the January 26, 2022, closed session board meeting minutes. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent.

Motion by Secretary Teson, seconded by Trustee Black to approve the February 16, 2022, special board meeting minutes. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent.

Motion by Secretary Teson, seconded by President Naatz to approve the February 16, 2022, closed session special meeting minutes. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent

Motion by President Naatz, seconded by Trustee Teson to approve Tim Moss as Pro Tem Treasurer for the remainder of the meeting. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent.

Treasurer's Report.

Motion by Pro Tem Treasurer Moss, seconded by Trustee Teson, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant James Howard.

No further discussion. Roll Call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent. Reports approved.

Accounts Payable.

- a. Motion by Pro Tem Treasurer Moss, seconded by Trustee Teson, to approve payment of February 10, 2022, warrant totaling \$116,824.92. No discussion. Roll Call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.
- b. Motion by Pro Tem Treasurer Moss, seconded by Trustee Black, to approve payment of February 23, 2022, warrant totaling \$34,593.85. No discussion. Roll Call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.
- c. Motion by Pro Tem Treasurer Moss, seconded by President Naatz, to approve Electronic Funds Transfer for January 2022 totaling \$684,717.98. No discussion. Roll call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.

Correspondence. Donation letters from the friends of Kym Griffiths. Thank you from a resident for service we provided them. Thank you from Pingree Grove and Countryside Fire Protection District for assistance in multiple fires.

Attorneys' Report. None.

Fire Chief's Report.

- a. Chief Kern updated the Board of Trustees on District Activities

Old Business.

- Trustee Opening: The BOT has interviewed two candidates for the open Trustee position. The Board needs to determine the next steps in the appointing process.

New Business.

- GFOA: The district was awarded the Certificate of Achievement for Excellence in Financial Reporting for the year 2020. The District worked hard in earning this distinction and met the requirements for achieving this certificate since 2014.
- Promotional Update: Following the retirement of a battalion chief, a candidate on the Battalion Chief Register requested he be removed from the list. Staff has begun a process for the open position.

Closed Session. Motion by President Naatz, seconded by Trustee Moss, to move to Closed Session at 5:25 p.m. for (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body. No discussion. Voice Vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent.

Return to Open Session. 6:23 p.m.

Action Items from Closed Session. Motion by President Naatz, seconded by Trustee Teson, to move the March Regular Board Meeting to March 16, 2022 at 5:00 p.m. No discussion. Roll call vote: 4 Yes (Black, Moss, Naatz, Teson), 0 No, 0 Absent

Adjournment. There being no further business, motion by President Naatz, seconded by Trustee Teson, to adjourn at 6:30 p.m. No discussion. Voice vote: 4 Yes (Black, Moss, Teson, Naatz), 0 No, 0 Absent.

Respectfully submitted,
Therese Klicker, Recording Secretary

APPROVED _____, 2022

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees