

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA
February 15, 2023**

CALL TO ORDER 5:00 p.m.

ROLL CALL Establish quorum

**PLEDGE OF ALLEGIANCE and
MOMENT OF SILENCE**

AGENDA APPROVAL Addition of items for discussion only

PUBLIC FORUM

SECRETARY'S REPORT Approve January 25, 2023 Board Meeting Minutes
Approve January 25, 2023 Closed Board Meeting Minutes

TREASURERS REPORT Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports;
Bank Reconciliation; Cash Projections; Investment Schedule; Update
Presentation

ACCOUNTS PAYABLE February 10, 2023 Warrant Total of \$99,156.10
January 2023 EFT

CORRESPONDENCE

ATTORNEY REPORT

FIRE CHIEF'S REPORT Update on District Activities

OLD BUSINESS

KERN:

NAATZ:

BLACK:

TESON:

MOSS:

WETZEL:

NEW BUSINESS

KERN: US Banking

NAATZ:

BLACK:

TESON:

MOSS:

WETZEL:

CLOSED SESSION (if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body

ACTION ITEMS Arising Out of Closed Session

ADJOURN

ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road
Lake in the Hills, IL 60156
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WWW.ALFPD.ORG



Board of Trustees Regular Meeting Minutes of January 25, 2023

Training Room, 1020 West Algonquin Road
Lake in the Hills, IL 60156

Call to Order. President Naatz called the meeting to order at 5:02 p.m.

Roll Call. Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/ Treasurer Black, Trustee Moss, Trustee Wetzel.

Others Present: Fire Chief Kern, Deputy Chief Knebl, Attorney Megan Lamb

Pledge of Allegiance/Moment of Silence. President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on December 21, 2022.

Agenda Approval.

Public Forum. No comments were offered.

Secretary's Report.

- a. Motion by Secretary Teson, seconded by Trustee Black to approve the December 21, 2022 regular board meeting minutes. Voice Vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent.
- b. Motion by Secretary Teson, seconded by Trustee Moss to approve the December 21, 2022 closed session board meeting minutes. Voice Vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent.

Treasurer's Report.

- a. Motion by Treasurer Black, seconded by Trustee Wetzel, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule. No further discussion. Roll Call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent. Reports approved.

Accounts Payable.

- a. Motion by Treasurer Black, seconded by Trustee Teson, to approve payment of January 10, 2023, warrant totaling \$122,106.63. No discussion. Roll Call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent. Payment approved.

- b. Motion by Treasurer Black, seconded by President Naatz, to approve payment of January 25, 2023, warrant totaling \$102,435.96. No discussion. Roll Call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent. Payment approved
- c. Motion by Treasurer Black, seconded by Trustee Wetzel, to approve Electronic Funds Transfer for December 2022 totaling \$569,846.31. No discussion. Roll Call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent. Payment approved.

Correspondence. Two thank you letters received.

Attorneys' Report. None.

Fire Chief's Report.

- a. Fire Chief Kern updated the Board of Trustees on District Activities

Old Business. None

New Business.

- Transfer of Funds: Staff requested an End of Year Transfer for approval for \$2,250,000 from Corporate and Ambulance Fund to Capital and Vehicle Fund.
 - Motion by President Naatz, seconded by Trustee Teson, to approve transfer of funds in the amount of \$2,250,00 to Capital Fund and Vehicle Fund. No discussion. Roll call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent.
- Promotional and Career Testing: District Staff informed the board that the Promotional Lists for Captain and Lieutenant will be expiring this year, therefore staff will be working with the Commission to establish new lists.
- Ordinance 2023-01 Salary and Compensation for Non-Bargaining Unit Employees: Staff updated the Administrative Salary and Compensation Ordinance with the 2023 salaries.
 - Motion by Trustee Moss, seconded by President Naatz, to Ordinance 2023-01 Salary and Compensation for Non-Bargaining Unit Employees. No discussion. Roll call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent.
- Career Firefighter/Paramedic: Staff seeks approval for hiring one candidate off the eligibility list to help offset overtime and maintain staffing levels.
 - Motion by President Naatz, seconded by Trustee Black approve hiring one candidate from the current eligibility list. No discussion. Roll call vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent.

Closed Session. Motion by President Naatz, seconded by Trustee Teson, to move to Closed Session at 5:36 p.m. for (3) - Probable or Imminent Litigation. No discussion. Voice Vote: 5 Yes (Black, Moss, Naatz, Teson, Wetzel), 0 No, 0 Absent.

Return to Open Session. 5:54 p.m.

Action Items from Closed Session. None.

Adjournment. There being no further business, motion by President Naatz, seconded by Trustee Moss, to adjourn at 5:56 p.m. No discussion. Voice vote: 5 Yes (Black, Moss, Teson, Naatz, Wetzel), 0 No, 0 Absent.

Respectfully submitted,
Therese Klicker, Recording Secretary

APPROVED _____, 2023

Rick Naatz
President, Board of Trustees

ATTEST:

Charles Teson
Secretary, Board of Trustees