

**ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA  
January 26, 2022**

<b>CALL TO ORDER</b>	5:00 p.m.
<b>ROLL CALL</b>	Establish quorum
<b>PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE</b>	
<b>AGENDA APPROVAL</b>	Addition of items for discussion only
<b>SPECIAL PRESENTATION</b>	Swearing in Ceremony – Full Time Firefighter
<b>PUBLIC FORUM</b>	
<b>SECRETARY'S REPORT</b>	Approve December 15, 2021 Regular Board Meeting Minutes
<b>TREASURERS REPORT</b>	Monthly Revenue & Expenditure Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; Investment Schedule; Update Presentation
<b>ACCOUNTS PAYABLE</b>	December 22, 2021 Warrant Total \$127,633.86 January 11, 2022 Warrant Total \$131,049.53 January 26, 2022 Warrant Total of \$76,841.68 December 2021 EFT \$676,679.55
<b>CORRESPONDENCE</b>	
<b>ATTORNEY REPORT</b>	
<b>FIRE CHIEF'S REPORT</b>	Update on District Activities
<b><u>OLD BUSINESS</u></b>	
<b>KERN:</b>	
<b>NAATZ:</b>	
<b>BLACK:</b>	
<b>TESON:</b>	
<b>MOSS:</b>	
<b><u>NEW BUSINESS</u></b>	
<b>KERN:</b>	Village of Algonquin IGA, Ordinance 2022-01 Fire Prevention and Life Safety Codes for Algonquin Lake in the Hills FPD, Replacement of Trustee; Engine Purchase; Replacement of Firefighter/Paramedic
<b>NAATZ:</b>	
<b>BLACK:</b>	
<b>TESON:</b>	
<b>MOSS:</b>	
<b>CLOSED SESSION</b>	(if necessary) (1) - Collective Negotiation matters; (2) - Review Closed Session minutes; (3) - Probable or Imminent Litigation; (4) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body
<b>ACTION ITEMS</b>	Arising Out of Closed Session
<b>ADJOURN</b>	



## AGENDA ITEM EXECUTIVE SUMMARY

Title:

**SWEARING IN OF MEMBERS OF THE DISTRICT**

Presenter:

**FIRE CHIEF MICHAEL KERN**

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Board of Trustees		Board of Fire Commissioners
<input type="checkbox"/>	Committee of the Whole		Special Meeting

Estimated Cost:	N/A	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

N/A

The following members of the District shall be sworn in:

- Maurice Chabolla – Full Time Firefighter/Paramedic

**Attachments:** *(please list)*

**Recommendation / Suggested Action** *(briefly explain):*

*For office use only:*

*Agenda Item Number:*

# ALGONQUIN-LAKE IN THE HILLS FIRE PROTECTION DISTRICT

1020 West Algonquin Road  
Lake in the Hills, IL 60156  
847.658.8233 | fax 847.854.2609

[WWW.ALFPD.ORG](http://WWW.ALFPD.ORG)



## **Board of Trustees Regular Meeting Minutes of December 15, 2021** Training Room, 1020 West Algonquin Road Lake in the Hills, IL 60156

**Call to Order.** President Naatz called the meeting to order at 4:56 p.m.

**Roll Call.** Roll call was taken with the following results.

Present: Trustee/President Naatz, Trustee/Secretary Teson, Trustee/Treasurer Markowitz, Trustee Black, Trustee Moss.

Others Present: Chief Kern, Deputy Chief Knebl, Attorney Joe Miller, and Accountant Brad O'Sullivan.

**Public Hearing.** Ordinance 2021-03 Fiscal Year 2022 Budget and Appropriations

\*Hearing concluded at 4:57p.m.

\*The Regular Board Meeting resumed at 4:58 p.m.

**Pledge of Allegiance/Moment of Silence.** President Naatz led all present in the Pledge of Allegiance. President Naatz asked all attending for a moment of silence for fire service personnel who lost their lives in the line of duty since the last meeting on November 17, 2021.

**Agenda Approval.** Agenda approved as presented with additional item from Deputy Chief Knebl regarding possible vehicle purchase.

**Special Presentation.** Appreciation of Service for Retiring Trustee/Treasurer Mike Markowitz.

**Public Forum.** No comments were offered.

**Secretary's Report.**

Motion by Secretary Teson, seconded by Trustee Black to approve the November 17, 2021, regular board meeting minutes. Voice Vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

Motion by Secretary Teson, seconded by Trustee Markowitz to approve the November 17, 2021 closed session board meeting minutes. Voice Vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

## **Treasurer's Report.**

Motion by Treasurer Markowitz, seconded President Naatz, to approve the Monthly Revenue and Expenditures Review; Revenue, Expense and Wage Reports; Bank Reconciliation; Cash Projections; and Investment Schedule.

- a. Financial update presentation by Accountant Brad O'Sullivan.
- b. No further discussion. Roll Call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent. Reports approved.

## **Accounts Payable.**

- a. Motion by Treasurer Markowitz seconded by Trustee Moss, to approve payment of November 24, 2021, warrant totaling \$1,146,324.67. No discussion. Roll Call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.
- b. Motion by Treasurer Markowitz seconded by Trustee Black, to approve payment of December 10, 2021, warrant totaling \$43,153.74. No discussion. Roll Call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.
- c. Motion by Treasurer Markowitz, seconded by Trustee Teson, to approve Electronic Funds Transfer for November 2021 totaling \$739,990.17. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent. Payment approved.

**Attorneys' Report.** None.

## **Fire Chief's Report.**

- a. Chief Kern updated the Board of Trustees on District Activities

**Old Business.** None.

## **New Business.**

- Ordinance 2021-03 Fiscal Year 2022 Budget and Appropriations: The proposed Ordinance #2021-03 was posted to the District website and in the Northwest Herald on October 30, 2021. A copy of the ordinance has been available at District Headquarters since that date as well. Appropriate notice and posting of the public hearing for December 15, 2021, was posted on December 10, 2021. Staff recommends approval of the Ordinance #2021-03 an ordinance providing for the budget and appropriations of the Algonquin – Lake in the Hills FPD, McHenry and Kane counties, Illinois for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Motion by Trustee Markowitz, seconded by Trustee Teson, to approve Ordinance #2021-03. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent

- Ordinance 2021-04 Establishing EMS Fees: Staff recommends approval of the Ordinance 2021-04 an Ordinance establishing a schedule of charges and assessing fees for emergency medical services by the Algonquin – Lake in the Hills Fire Protection District.

Motion by President Naatz, seconded by Trustee Moss, Ordinance 2021-04 an Ordinance establishing a schedule of charges and assessing fees for emergency medical services by the Algonquin – Lake in the Hills Fire Protection District. No discussion. Voice Vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Ordinance 2021-05 Levying and Assessing Taxes: Staff recommends the Board of Trustees approve the Ordinance 2021-05 Levying and Assessing Taxes.

Motion by Trustee Teson, seconded by Trustee Black, to approve Ordinance No. 2021-05 Levying and Assessing Taxes. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Resolution #2021-105: Sawyer Falduto is requesting an updated list of authorized signatures for the Districts investment accounts.

Motion by President Naatz, seconded by Trustee Teson, to approve Resolution No. 2021-105 Investment Signatories. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Surplus Turnout Gear: The District has sets of turnout gear that is either beyond repair or past the NFPA standard of ten years. Staff is asking to declare surplus and dispose of.

Motion by President Naatz, seconded by Trustee Teson, to approve declaring surplus of turnout gear beyond repair or past ten year NFPA standard. No discussion. Roll call vote: 5 Yes (Black, Markowitz, Moss, Naatz, Teson), 0 No, 0 Absent.

- Trustee Vacancy: With the resignation of Trustee Mike Markowitz, the Board will need to appoint a Trustee to replace Mike. There will be a posting on our website regarding the application.

**Closed Session.** None.

**Return to Open Session.** None.

**Action Items from Closed Session.** None.

**Adjournment.** There being no further business, motion by President Naatz, seconded by Trustee Moss, to adjourn at 5:36 p.m. No discussion. Voice vote: 5 Yes (Black, Moss, Markowitz, Teson, Naatz), 0 No, 0 Absent.

Respectfully submitted,  
Maggie Vanderstappen, Recording Secretary

APPROVED \_\_\_\_\_, 2021

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Rick Naatz  
President, Board of Trustees

ATTEST:

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Charles Teson  
Secretary, Board of Trustees